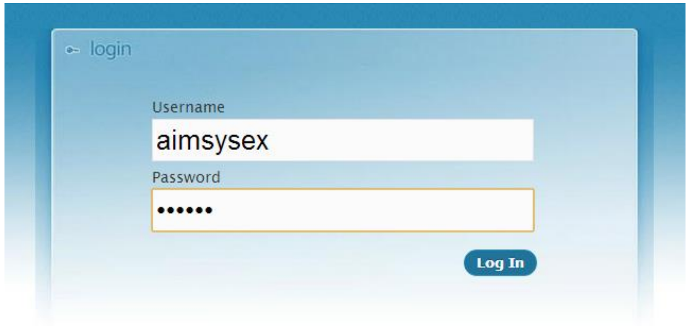
Ai Fund Manager

Operation Manual ~ Part II

Investment in Trading

A. Parameters Setup Investment in Trading:

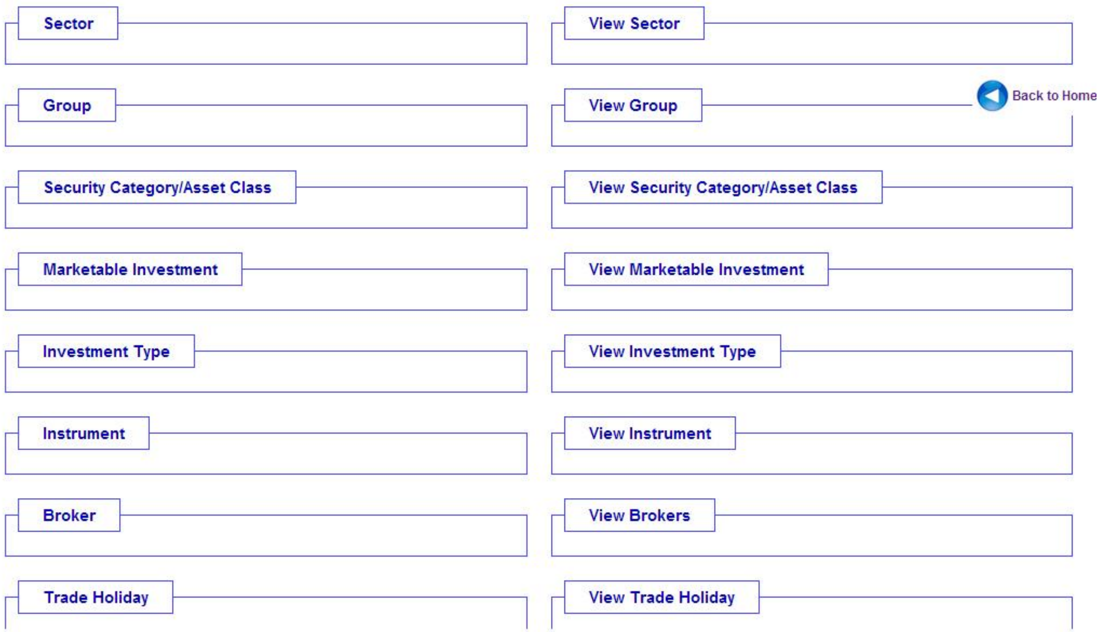
1. Login with the Access Privilege Role: Executive (trial userid : **aimsysex**, password: **abc123**)



2. After Login, click on the tab 'Software Parameters Setup' (highlighted in Blue color) as follows:

3. In the 'Software Parameters Setup' portal, click on the 'Equity Share Parameter Setup' link as follows:

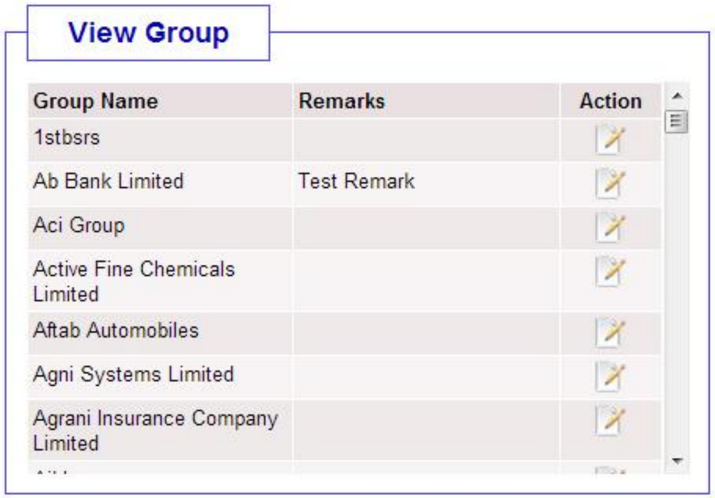
4. There are all control parameters for Trading operations in this application software here. Please click on the Box Titles for inserting and viewing data as follows:



5. The Setup Forms, Views and Edit tools are shown here as follows:

*** the Investment Sectors are defined by the SEC.

*** Groups are Corporate Groups, required for Investment compliance checking.



Security Category/Asset Class

*Asset Class: C

*Maturity Period: 5 days

Done | Reset | Close

*** security Category/Asset Classes are defined by the SEC,
also indicates required time period for trading completion.

View Security Category/Asset Class

Asset Class	Maturity Period	Action
A	3	
B	3	
G	3	
N	3	
Z	9	

Marketable Investment

*Marketable Investment Type:
- Listed Securities
- Non Listed Securities
- Placement

*Marketable Investment: Shared Sequrities

Done | Reset | Close

*** Marketable Investment types are required for portfolio
investment operations and compliance checking.

View Marketable Investment

Marketable Investment Type	Marketable Investment	Action
Listed Securities	Corporate Bonds	
	Equity Shares	
	Mutual Fund	
	Shared Sequrities	
Non Listed Securities	Corporate Bonds	
	Equity Shares	
	Mutual Fund	
	Non Listed 1	

Investment Type

*Investment Type: Equity Stocks

*Income Type: ○ Dividend ◉ Interest

[Done] [Reset] [Close]

*** Investment types are required for different portfolio's Policy compliance checking. For example, some types of Portfolios do not accept 'Interest' income etc.

View Investment Type

Investment Type	Income State	Action
FDR	Interest	
Equity Stocks	Dividend	
Bonds	Interest	
Placement	Dividend	

Instrument

*Investment Type: Equity Stocks

*Instrument Type: Stock

*Marketable Investments: ◉ Listed Securities ○ Non Listed Securities ○ Placement

*Marketable Inv Type: Equity Shares

*Investment Sector: Food & Allied Product

*Asset Class: A

*Instrument: Gemini Sea Food

*Symbol: GSA

*Lot Size: 1000

*Face Value (Tk.): 10

*No. of Shares: 100000

*Paidup Capital: 1000000.00

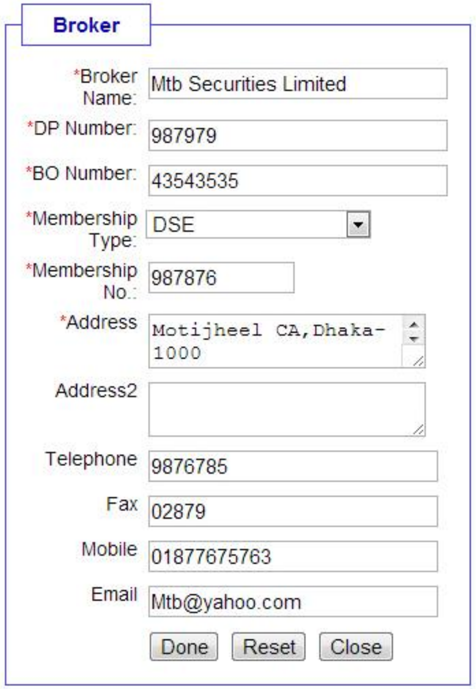
[Done] [Reset] [Close]

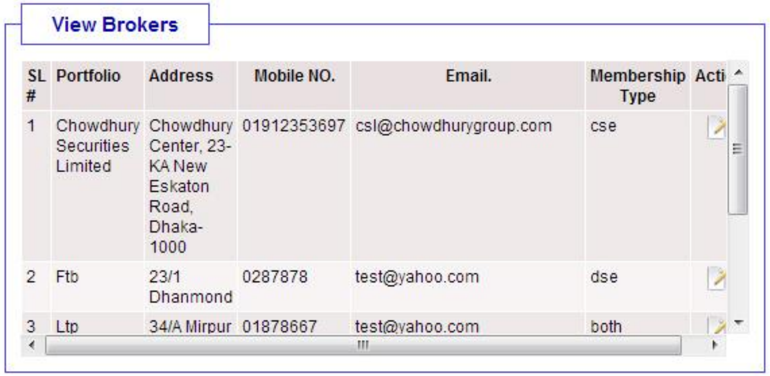
View Instrument

Asset Class:A, Listed Securities, Equity Shares

Symbol	Sector Type	Asset Class	Instrument	Paidup Capital	Action
1STICB	Mutual Fund	A	1st Icb M.F.	7,500,000.00	
2NDICB	Mutual Fund	A	2nd Icb M.F.	5,000,000.00	
3RDICB	Mutual Fund	A	3rd Icb M.F.	10,000,000.00	
4THICB	Mutual Fund	A	4th Icb M.F.	10,000,000.00	
5THICB	Mutual Fund	A	5th Icb M.F.	15,000,000.00	

*** Instrument Profile for different securities




View Brokers

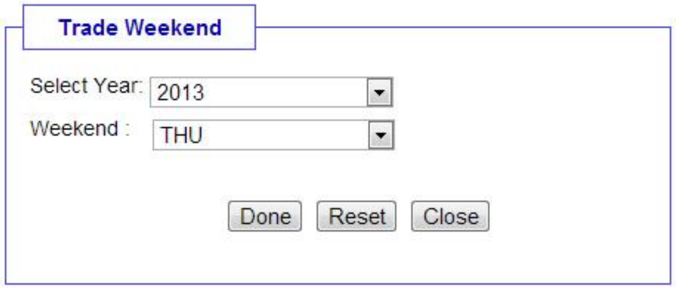
SL #	Portfolio	Address	Mobile NO.	Email.	Membership Type	Acti
1	Chowdhury Securities Limited	Chowdhury Center, 23-KA New Eskaton Road, Dhaka-1000	01912353697	csl@chowdhurygroup.com	cse	
2	Ftb	23/1 Dhanmond	0287878	test@yahoo.com	dse	
3	Ltp	34/A Mirpur	01878667	test@yahoo.com	both	

*** Brokerage house profile

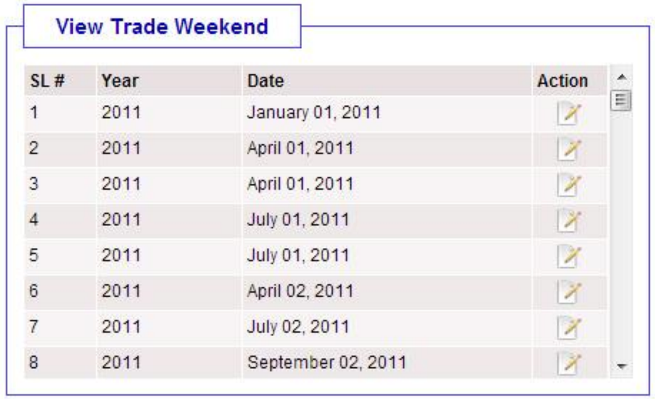
*** Trade Holiday is a calendar of national holidays
Of a non-fiscal year. It is required for End of the Day
Calculations and trading data processing.


View Trade Holiday

SL #	Year	Date	Action
1	2011	December 25, 2011	
2	2012	February 05, 2012	
3	2012	February 21, 2012	
4	2012	March 17, 2012	
5	2012	March 26, 2012	Edit Holi
6	2012	April 14, 2012	
7	2012	May 01, 2012	
8	2012	June 04, 2012	



*** Trade weekends are the weekends of a calendar year.



B. Investment Planning & Buying Listed Equity Shares:

1. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

2. In the 'Investment in Trading' portal, click on the 'Make Investment Plan' link as follows:

Buy Management

A. Make Investment Plan
B. Pending Investment Plan
C. Send Buy Order To Market
D. Buy Order Confirmation

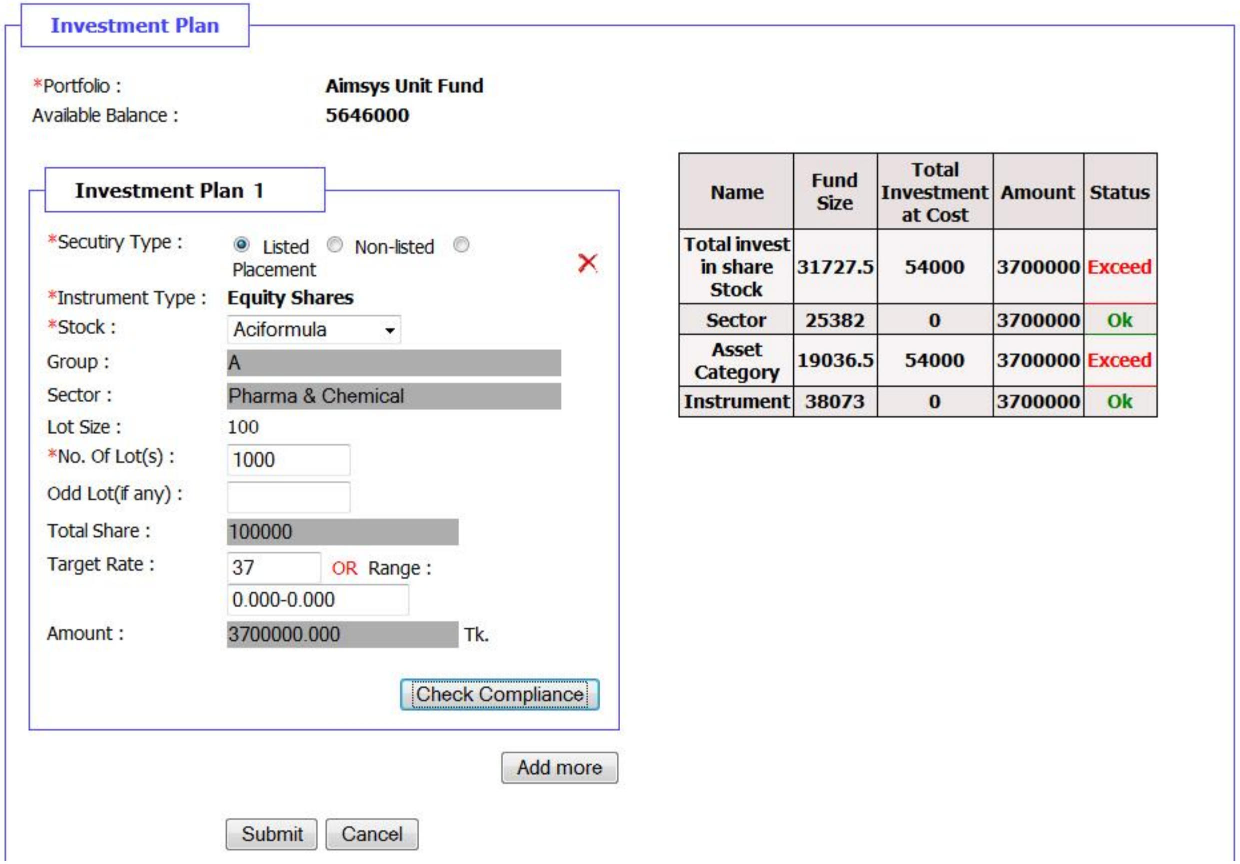
3. Here select a Portfolio and click 'Make Investment Plan' in the following screen:

Make Investment Plan

	SL #	Portfolio	Symbol	Available Fund Date	Total Available Amount(Tk.)
○	1	Utf Unit Fund	UTF	15-02-2013	350,000.0000
○	2	Ftb Unit Fund	FTB	21-01-2013	50,000.0000
◉	3	Aimsys Unit Fund	AMSYSUF	16-02-2013	5,646,000.0000

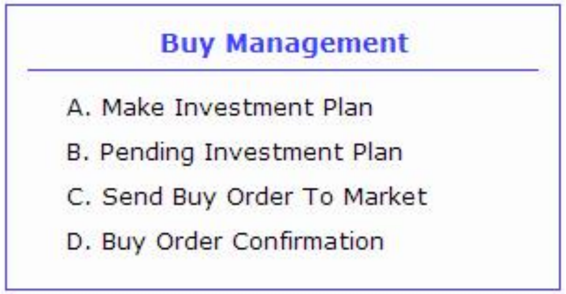
Make Investment Plan

4. Here make as many investment plans as desired by clicking the ‘Add more’ button, and click on the ‘X’ at the top right corner if any plan is required to be removed.
5. Click on the ‘Check Compliance’ button to view the compliance status of each specific investment plan.
6. Click ‘Submit’ to record all the Investment Plans together.



7. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

8. Now from the 'Investment in Trading' tab click on the link 'Pending Investment Plan' as follows:



9. Here all the investment plans are found in the portfolio-wise view.
10. If any investment plan is required to be removed from the list, click on the 'X' icon at the right side of each investment plan.
11. If the compliance status is required to be viewed, click 'Check' under the Compliance column here.
12. Select the checkboxes and submit for approval to the higher hierarchy.

Portfolio: Aimsys Unit Fund

Stock

	Sl No.	Date.	Instrument	Symbol	No. of Shares	Target Rate(Tk.)	Range(Tk.)	Net Amount(Tk.)	Compliance	Action
☑	1	27-01-2013	Aci Formulations Limited	ACIFORMULA	1000	37	0.00-0.00	37000.00	Check	✗

Submit

Portfolio: Aimsys Unit Fund

Stock

	Sl No.	Date.	Instrument	Symbol	No. of Shares	Target Rate(Tk.)	Range(Tk.)	Net Amount(Tk.)	Compliance	Action
☑	1	17-02-2013	Aci Formulations Limited	ACIFORMULA	100000	37	0.00-0.00	3700000.00	Check	✗

Compliance

Name	Fund Size	Total Investment at Cost	Amount	Status
Total invest in share Stock	31727.5	54000	3700000.00	Exceed
Sector	25382	0	3700000.00	Ok
Asset Category	19036.5	54000	3700000.00	Exceed
Instrument	38073	0	3700000.00	Ok

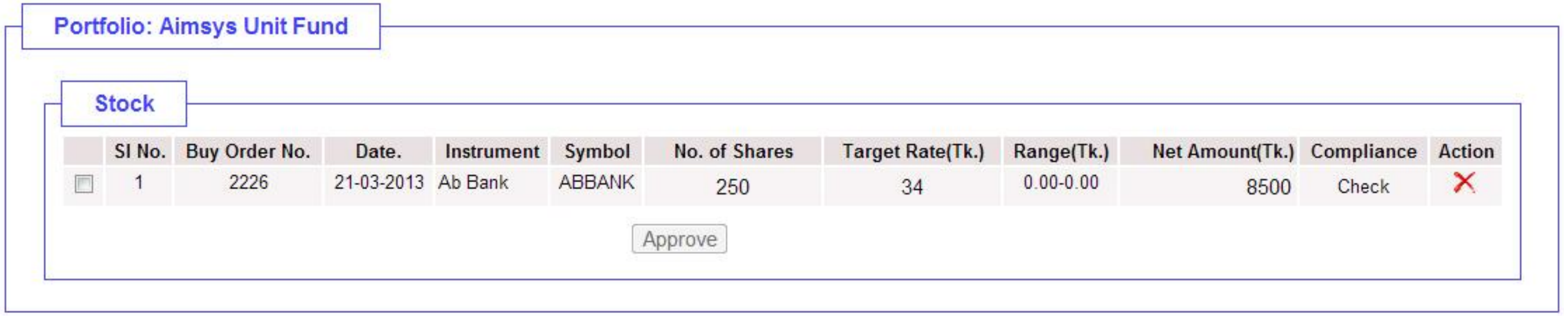
Submit

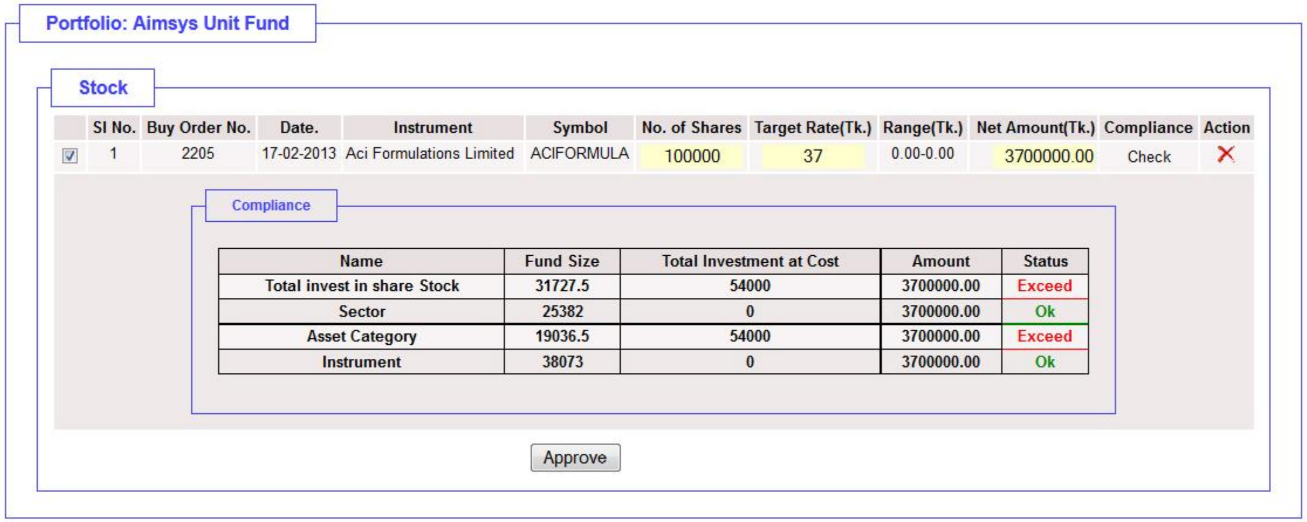
13. Now login as 'Manager' (user id: aymsysman password: abc123) as follows:

14. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

15. Click on the link 'Pending Buy order' as follows:

16. If any investment plan is required to be removed from the list, click on the 'X' icon at the right side of each investment plan.
17. If the compliance status is required to be viewed, click 'Check' under the Compliance column here.
18. Select the checkboxes and click 'Approve' for buying order placement.

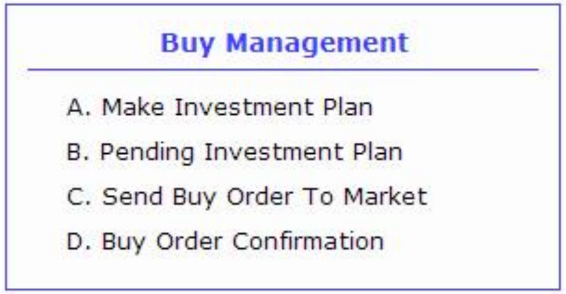




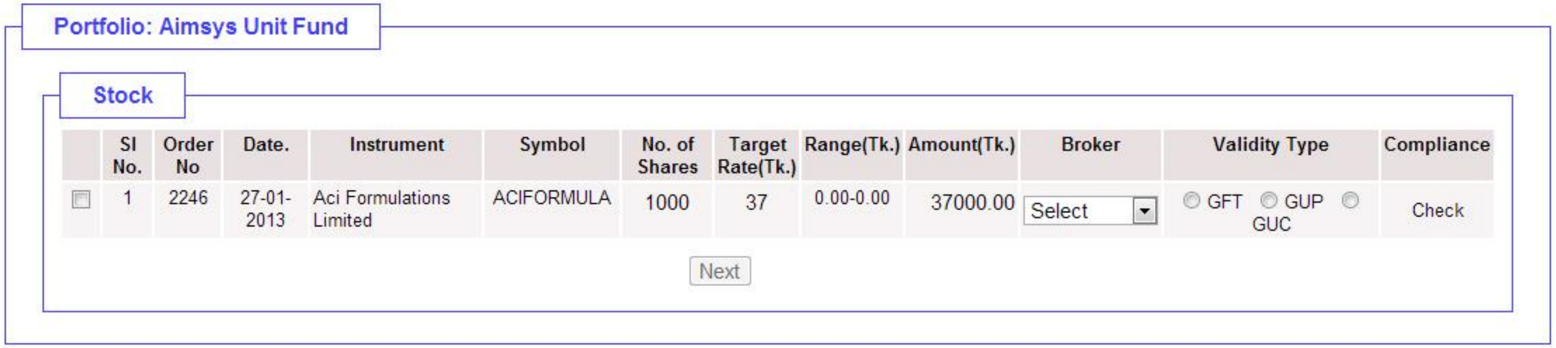
19. Login with the Access Privilege Role: Executive (trial userid : **aimsysex**, password: **abc123)**

20. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

21. Now from the 'Investment in Trading' tab click on the link 'Send Buy Order to Market' as follows:



22. Here check the checkboxes of the approved buy plans for sending as Buy Order to the brokers.
23. Select broker and validity type and click 'Next' as follows:

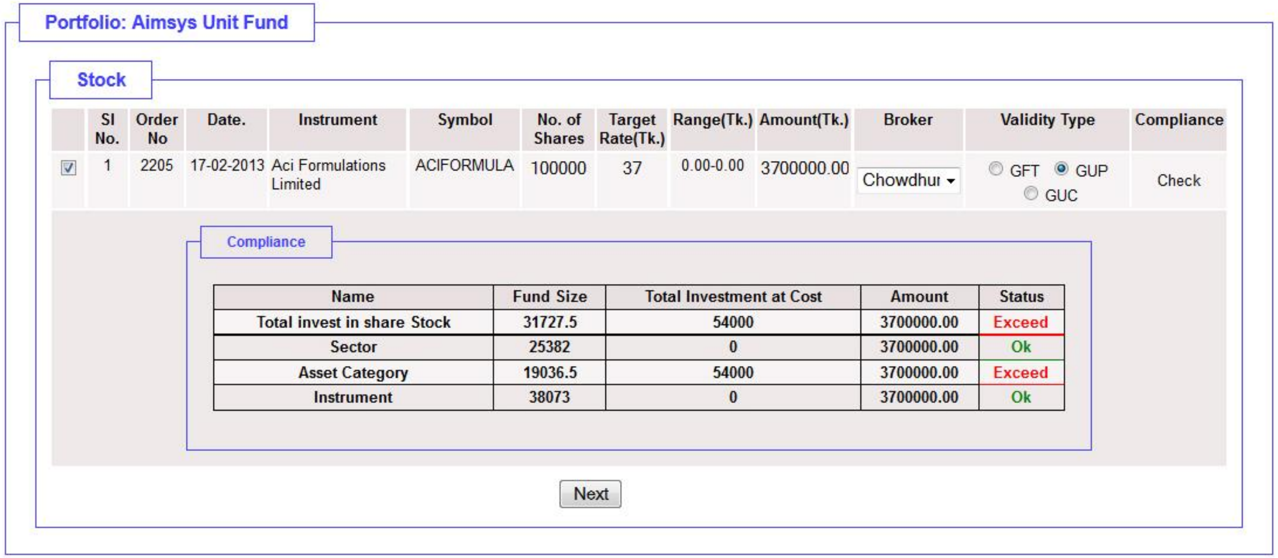


Portfolio: Aimsys Unit Fund

Stock

	Sl No.	Order No	Date.	Instrument	Symbol	No. of Shares	Target Rate(Tk.)	Range(Tk.)	Amount(Tk.)	Broker	Validity Type	Compliance
☐	1	2246	27-01-2013	Aci Formulations Limited	ACIFORMULA	1000	37	0.00-0.00	37000.00	Select	○ GFT ○ GUP ○ GUC	Check

Next



Portfolio: Aimsys Unit Fund

Stock

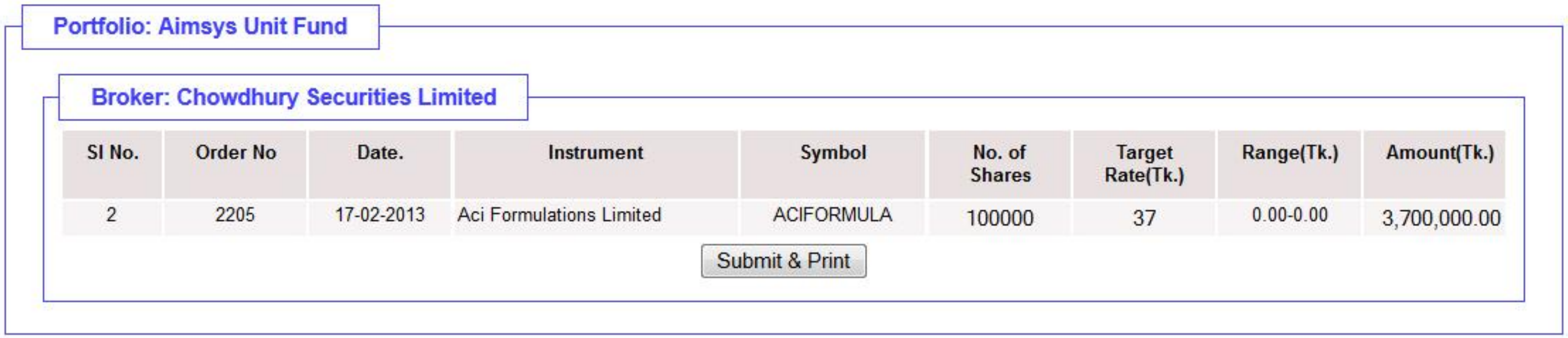
	Sl No.	Order No	Date.	Instrument	Symbol	No. of Shares	Target Rate(Tk.)	Range(Tk.)	Amount(Tk.)	Broker	Validity Type	Compliance
☑	1	2205	17-02-2013	Aci Formulations Limited	ACIFORMULA	100000	37	0.00-0.00	3700000.00	Chowdhur	GFT GUP GUC	Check

Compliance

Name	Fund Size	Total Investment at Cost	Amount	Status
Total invest in share Stock	31727.5	54000	3700000.00	Exceed
Sector	25382	0	3700000.00	Ok
Asset Category	19036.5	54000	3700000.00	Exceed
Instrument	38073	0	3700000.00	Ok

Next

24. Here the buy orders for each broker will be grouped in each set.
25. Click Submit & Print for sending the Buy Order to the broker as follows:



Portfolio: Aimsys Unit Fund

Broker: Chowdhury Securities Limited

Sl No.	Order No	Date.	Instrument	Symbol	No. of Shares	Target Rate(Tk.)	Range(Tk.)	Amount(Tk.)
2	2205	17-02-2013	Aci Formulations Limited	ACIFORMULA	100000	37	0.00-0.00	3,700,000.00

Submit & Print

26. The Print Version of the Buy Order is as follows:

CHOWDHURY SECURITIES LIMITED

BUY ORDER

Chowdhury Center, 23-KA New Eskaton Road, Dhaka-1000

Phone: 9336052, Cell: 01912353697

Fax: 029333095, E-mail: csl@chowdhurygroup.com

DATE **FEBRUARY 17, 2013**

CUSTOMER NAME: **AIMSYS UNIT FUND** **ORDER NO:** **2**

PLEASE BUY ON MY BEHALF THE FOLLOWING SECURITIES:

NO.	SCRIP NAME	SYMBOL	NO OF SHARE	TARGET RATE (TK.)	TOTAL AMOUNT(TK.)	VALIDITY TYPE
1	ACI FORMULATIONS LIMITED	ACIFORMULA	100,000	37.0000	3,700,000.0000	GTD
				GRAND TOTAL(TK.):	**3,700,000.0000**	**(THREE MILLION, SEVEN HUNDRED THOUSAND)**

This is a computer generated statement, Thus no signature required.

GFD - Good For The Day

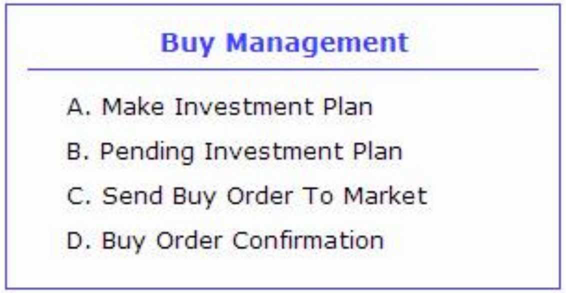
GTC - Good Till Cancel

GTD - Good Till Date

27. When the desired equity shares are 'Purchased' by the broker, the broker sends a confirmation receipt which required to be entered into this application software as follows.
28. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

Control Panel	Corporate Action	Fund Accounting	Fund Purchase - Fund Repurchase	Investment in Others	Investment in Trading
Software Parameters Setup					

29. Now from the 'Investment in Trading' tab click on the link 'Buy Order Confirmation' as follows:



30. Select the checkboxes and click 'Confirm' for the buying orders that was/were 'Purchased' by the broker..
31. If any Buy Order is required to be removed from the list (for the reason if the broker could not purchase the ordered stock and/or desired rate), click on the 'X' icon at the right side of each Buy order that is required to be removed.
32. If the compliance status is required to be viewed, click 'Check' under the Compliance column here.

Portfolio: Aimsys Unit Fund

Broker: Chowdhury Securities Limited

	SN:	Buy Order No.	Symbol	Shares	Target Rate (Tk.)	Range (Tk.)	Amount (Tk.)	Brokarage fee(%)	Fee Amt	Total Amt	Compliance	Action
☐	1	2305	ABBANK	500	36	0.00-0.00	18000	0.0025	45	18045	Check	✕
						Total Amount	18000		45	18045		

Confirm

Portfolio: Aimsys Unit Fund

Broker: Chowdhury Securities Limited

	SN:	Buy Order No.	Symbol	Shares	Target Rate (Tk.)	Range (Tk.)	Amount (Tk.)	Brokarage fee(%)	Fee Amt	Total Amt	Compliance	Action
☑	1	2305	ABBANK	500	36	0.00-0.00	18000	0.0025	45	18045	Check	✕

Compliance

Name	Fund Size	Total Investment at Cost	Amount	Status
Total invest in share Stock	26819.6	42757889	45	Exceed
Sector	21455.68	35517750	45	Exceed
Asset Category	16091.76	42741389	45	Exceed
Instrument	32183.52	35517750	45	Exceed

Total Amount	18000		45	18045

Confirm

33. Click on the tab 'Fund Accounting' (highlighted in Blue color) as follows:

34. Click on the link 'Payment for Equity Share (Buy) as follows:

35. Check the Checkbox(es) of Purchased Equity Stocks by the brokers and payment is planned to be paid as follows.
36. The Total Amount for the Checked Purchases will be auto calculated in the Payment Details
37. Select Bank Account.
38. Click on the Button 'Apply' for the transaction to be completed.

Broker: Chowdhury Securities Limited

Back to Homepage

	SN:	Confirm Date	Inst Name	Inst Symbol	No of Shares	Buy Rate	Amount (Tk.)	Fee Amou (Tk.)	(Tk.)
☑	1	27-02-2013	Bsc	BSC	50	45	2250	5.63	2,255.63

Payment Details

Total Amount: : 2255.63

Debit Bank Account :

- ○ Bank: State Bank, A/c: 123456789, Amount:0
- ◉ Bank: Mutual Trust Bank Limited, A/c: 1234567, Amount:4987.5
- ○ Bank: Mutual Trust Bank Limited, A/c: 00460320000071, Amount:1477456.25
- ○ Bank: BRAC Bank Limited, A/c: 00460320000073, Amount:159987.5
- ○ Bank: State Bank, A/c: 1234567, Amount:2000000
- ○ Bank: City Bank, A/c: 0123456745891, Amount:500000
- ○ Bank: Dutch Bangla Bank Limited, A/c: 1234567, Amount:0

Cheque No. : 33566

Cheque Date : 20-02-2013

Payment Date : 20-02-2013

Create Journal: Pending Stock Buy

Master head	COA-SUB1	COA-SUB2	COA-SUB3	Journal Head	Debit	Credit
Assets	Marketable Investment at Cost	Listed Securites	Equity Shares	Payable for Listed Equity Shares	2,255.63	-
Libilities	Current Liabilities & Provisions	Current Liabilities	Payable to Stock Brokers	Payable for Listed Equity Shares	-	2,255.63
				Total	2,255.63	2,255.63

Payment Create Journal

SN:	Master head	COA-SUB1	COA-SUB2	COA-SUB3	COA-SUB4	Journal Head
1	Libilities	Current Liabilities & Provisions	Current Liabilities	Payable to Stock Brokers		Payment for Listed Equity Share buy
2	Assets	Cash at Bank and in Hand	Cash at Bank	STD Accounts		Payment for Listed Equity Share buy

Apply Reset

C. Sell Planning & Selling of the Listed Equity Shares in Holding:

1. Login with the Access Privilege Role: Executive (trial userid : **aimsysex**, password: **abc123**)

2. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

3. In the 'Investment in Trading' portal, click on the 'Make Sell Plan' link as follows:

4. Check the Checkbox(es) of the Equity Shares in Holding for making desired Sell Plan.
5. After one Instrument is checked in the Checkbox, the detail holding history will be auto populated on the screen as follows.
6. The Holding Statement shows Total Number of Stocks in Holding, Free Balance Number of Stocks ready for Sell, average Rate at Cost, Current Price as per Last Closing Price, Lot Size of the Instrument.
7. Insert the Number of Lots desired for making sell Plan, The Stock Quantity of the Auto Calculated on Display.
8. Insert the Target Rate range for Selling as Planned.
9. The 'Stock quantity for Sell' and Target Price/Price Range is changeable in all steps up to Approval by the decision making hierarchy.
10. Click the button 'Make Sell Plan' to proceed.
11. In the next step, if any correction is required, make corrections and click 'Submit Sell Plan'.

Portfolio: AMSYSUF

Collapse All   Expand All   Toggle All

SL.		Scrip Name	Free Balance (FB)	Total Balance (TB)	Avg. Rate Cost (ARC)	Current Price (CP)	Total Amount		Lot Size	Sell Order		Target Rate(Tk.)		
							FB x ARC	FB x CP		Lots	Shares Qty.	From	-	To
1	☐	6THICB	1000	1000	35.5000	0	35,500.00	0.00	100	0.00	0	0.00		0.00
2	☐	ABBANK	500	500	37.0000	31.6	18,500.00	15,800.00	50	0	0	0.00		0.00
3	☑	ACIFORMULA	100000	100000	37.0000	73.8	3,700,000.00	7,380,000.00	100	3	300	39		41

Mature Assets

SL.	Trading Date	Balance	Buy Rate	Amount
1	17-02-2013 18:04:17	100000	37.00	3,700,000.00
		Total : 100000		**Total : 3,700,000.0000**

Make Sell Plan

Share Sell Plan

Customer Name:	Aimsys Unit Fund						**Date**	19-03-2013	
Please Sell on my behalf the following securities:									
Sl No.	**Scrip Name**	**Scrip Symbol**	**Free Balance**	**Lots**	**Share Qty.**	**CP**	**Target Rate(Tk.)**		
							From	**-**	**To**
1.	Aci Formulations Limited	ACIFORMULA	100000	3	300	73.8	39	-	41

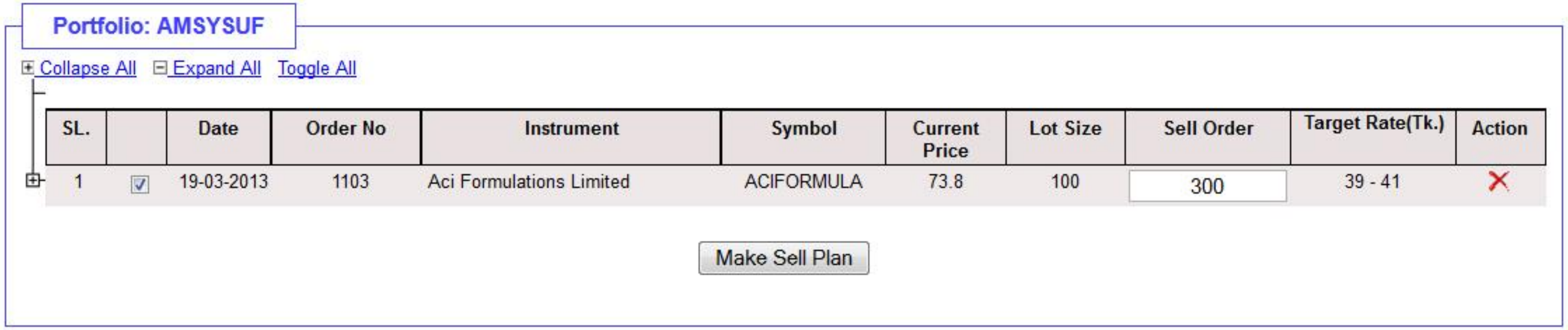
GFD - Good For The Day
GTC - Good Till Cancel
GTD - Good Till Date

Submit Sell Plan

12. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

13. In the 'Sell Management' portal, click on the 'Pending Sell Plan' link as follows:

14. Here all the Sell Plans are found in the portfolio-wise view.
15. If any Sell Plan is required to be removed from the list, click on the 'X' icon at the right side of each Sell Plan.
16. Select the checkboxes and submit for approval to the higher hierarchy.

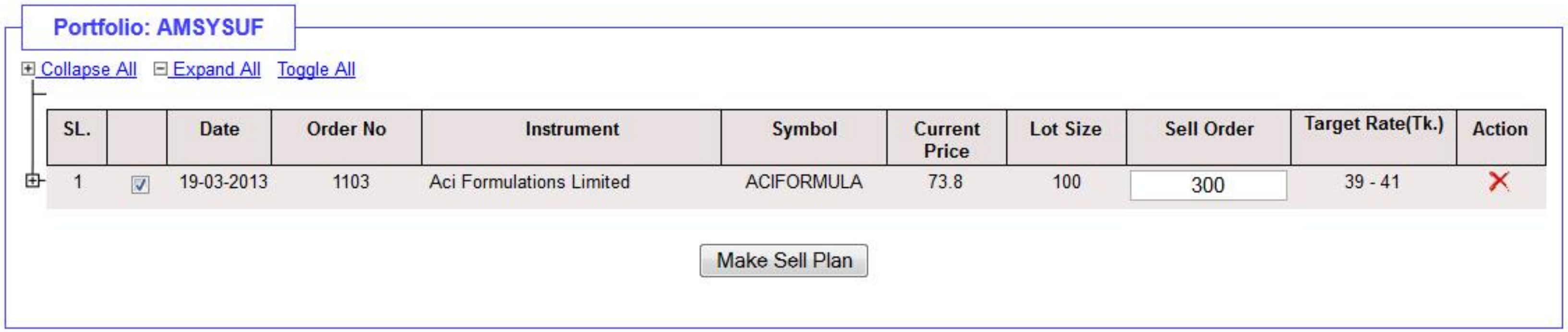


17. Now login as 'Manager' (user id: aymsysman password: abc123) as follows:

18. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

19. Click on the link 'Pending Sell Plan' as follows:

20. Here all the Sell Plans are found in the portfolio-wise view.
21. If any Sell Plan is required to be removed from the list, click on the 'X' icon at the right side of each Sell Plan.
22. Select the checkboxes and Approve the Sell Plan(s).



23. Login with the Access Privilege Role: Executive (trial userid : **aimsysex**, password: **abc123**)

24. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

25. Now from the 'Investment in Trading' tab click on the link 'Send Sell Order to Market' as follows:

26. Here check the checkboxes of the approved Sell Plans for sending as Sell Order to the brokers.
27. Select broker and validity type and click 'Next' as follows:

Portfolio: AMSYSUF

SL.		Date	Symbol	Current Price	No. of Shares	Target Rate(Tk.)			Broker	Validity Type
						From	-	To		
1	☑	19-03-2013	ACIFORMULA	73.8	300	39	-	41	Chowdhury Securitie ▾	○ GFT ◉ GUP ○ GUC

Next

28. Now click 'Submit & Print' to send the Sell Order to the Broker as follows:

Portfolio: Aimsys Unit Fund

Broker: Chowdhury Securities Limited

Sl No.	Date.	Instrument	Symbol	No. of Shares	Target Rate(Tk.)		Broker	Validity Type
					From	To		
1	19-03-2013	Aci Formulations Limited	ACIFORMULA	300	39	41	Chowdhury Securities Limited	GTC

Submit & Print

29. The Print Version of the Sell Order is as follows:

CHOWDHURY SECURITIES LIMITED

SELL ORDER

Chowdhury Center, 23-KA New Eskaton Road, Dhaka-1000

Phone: 9336052, Cell: 01912353697

Fax: 029333095, E-mail: csl@chowdhurygroup.com

DATE **MARCH 19, 2013**

CUSTOMER NAME: **AIMSYS UNIT FUND** **ORDER NO:**

PLEASE SELL ON MY BEHALF THE FOLLOWING SECURITIES:

SL NO.	SCRIP NAME	SYMBOL	SHARE QTY.	TARGET RATE (TK.)			VALIDITY TYPE
				FROM	-	TO	
1	ACI FORMULATIONS LIMITED	ACIFORMULA	300	39	-	41	GUP
		TOTAL :	**300**				

This is a computer generated statement, Thus no signature required.

GFD - Good For The Day
GTC - Good Till Cancel
GTD - Good Till Date

30. When the desired equity shares are 'Sold' by the broker, the broker sends a confirmation receipt which is required to be entered into this application software as follows.
31. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

32. Now from the 'Investment in Trading' tab click on the link 'Sell Order Confirmation' as follows:

33. Select the checkboxes and click 'Confirm' for the Sell Orders that was/were 'Sold' by the broker.
34. If any Sell Order is required to be removed from the list (for the reason if the broker could not Sell the ordered stock and/or desired rate), click on the 'X' icon at the right side of each Buy order that is required to be removed.
35. Here the sell Rate of Equity Share Stock as well as Brokerage Fee can be edited as follows:

Portfolio: AMSYSUF

Broker: MTB Securities Limited

	SN:	Date	Symbol	Free Balance	Shares	Rate(Tk.)	Target Rate(Tk.)	Amount (Tk.)	Fee(%)	Fee Amt (Tk.)	Total Amount (Tk.)	Action
☑	1	27-03-2013	BSC	130	75	55	1-2	4125	0.0025	10.31	4114.69	✕
				Total:	75			4125		10.31	4114.69	

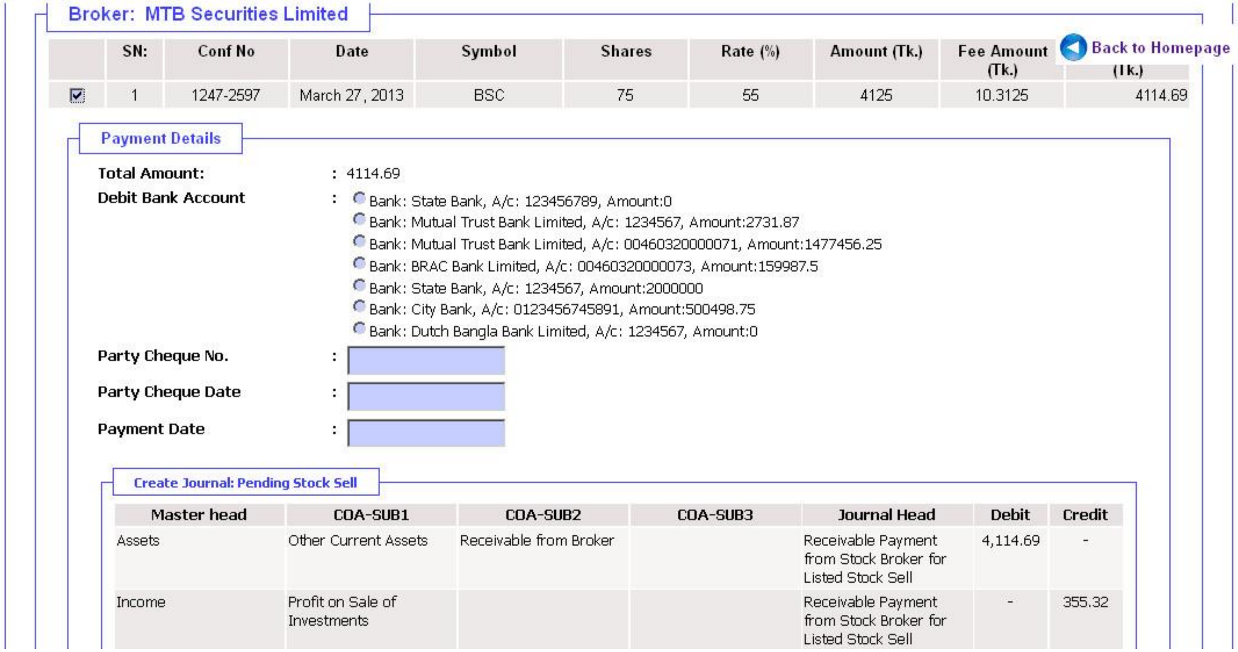
Confirm

36. Click on the tab 'Fund Accounting' (highlighted in Blue color) as follows:

Control Panel | Corporate Action | **Fund Accounting** | Fund Purchase - Fund Repurchase | Investment in Others | Investment in Trading | Software Parameters Setup

37. Click on the link 'Receive Payment from Stock Sell' as follows:

38. Check the Checkbox(es) of Sold Equity Stocks by the brokers and payment is planned to be paid as follows.
39. The Total Amount for the Checked Purchases will be auto calculated in the Payment Details
40. Select Bank Account, Payment Cheque No., Cheque Date and Payment Date
41. Click on the Button 'Apply' for the transaction to be completed.



Broker: MTB Securities Limited

Back to Homepage

	SN:	Conf No	Date	Symbol	Shares	Rate (%)	Amount (Tk.)	Fee Amount (Tk.)	(Tk.)
☑	1	1247-2597	March 27 , 2013	BSC	75	55	4125	10.3125	4114.69

Payment Details

Total Amount: : 4114.69

Debit Bank Account :
- Bank: State Bank, A/c: 123456789, Amount:0
- Bank: Mutual Trust Bank Limited, A/c: 1234567, Amount:2731.87
- Bank: Mutual Trust Bank Limited, A/c: 00460320000071, Amount:1477456.25
- Bank: BRAC Bank Limited, A/c: 00460320000073, Amount:159987.5
- Bank: State Bank, A/c: 1234567, Amount:2000000
- Bank: City Bank, A/c: 0123456745891, Amount:500498.75
- Bank: Dutch Bangla Bank Limited, A/c: 1234567, Amount:0

Party Cheque No. :

Party Cheque Date :

Payment Date :

Create Journal: Pending Stock Sell

Master head	COA-SUB1	COA-SUB2	COA-SUB3	Journal Head	Debit	Credit
Assets	Other Current Assets	Receivable from Broker		Receivable Payment from Stock Broker for Listed Stock Sell	4,114.69	-
Income	Profit on Sale of Investments			Receivable Payment from Stock Broker for Listed Stock Sell	-	355.32

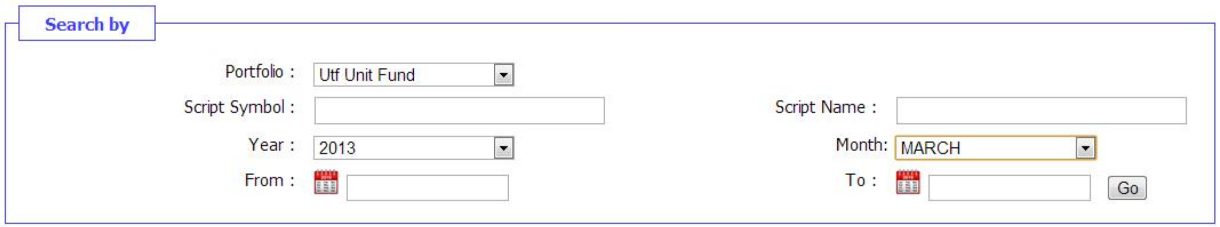
D. Reports : Equity Stocks Buy, Sell, End of the Day & Holding Reports

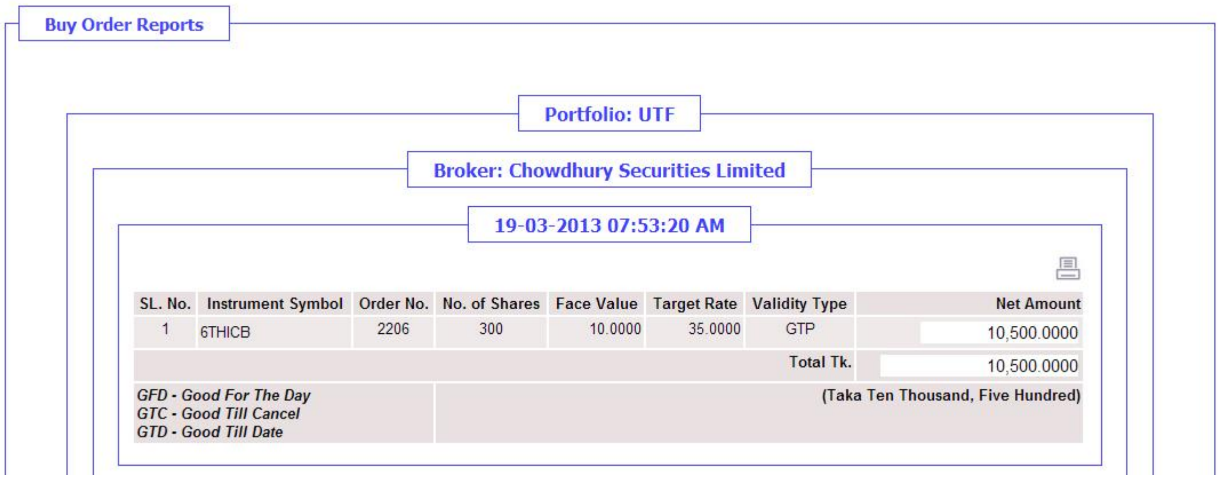
1. Reports can be integrated for any user at any level of hierarchy because it does not require any process management. For training and operational purpose, these reports are placed in one user level now.
2. Login with the Access Privilege Role: Executive (trial userid : **aimsysex**, password: **abc123**)

3. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

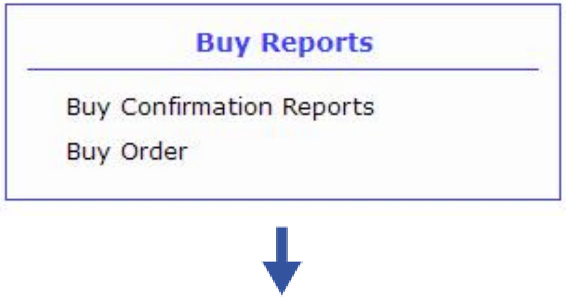
4. Click on the link 'Buy Order' from the Buy Reports console as follows:

5. Search options are Portfolio-wise search, Scrip-wise search, and Date Period search. Print option available, click on the Print icon at the right corner of the search result as follows:

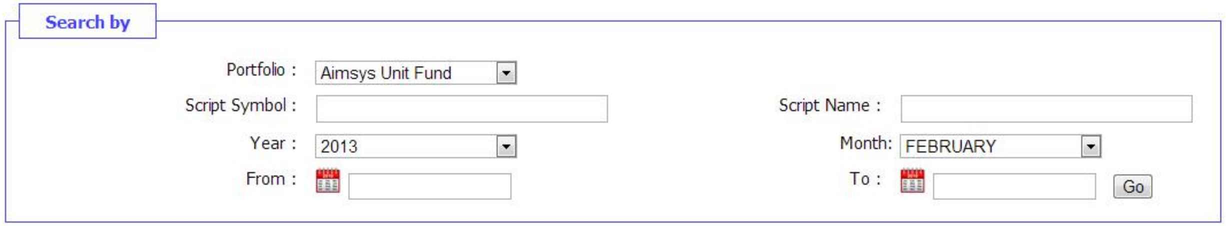


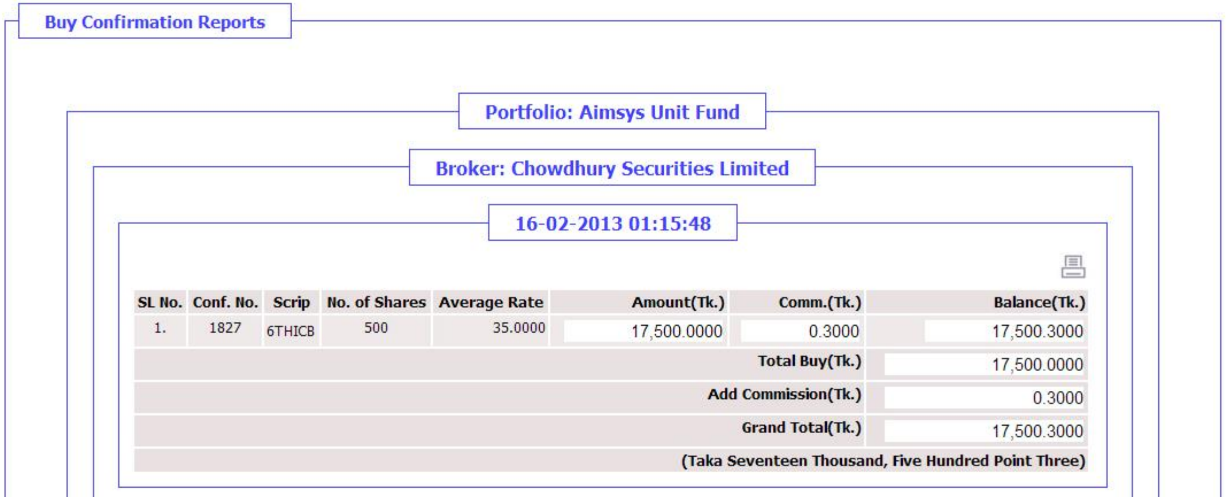


6. Click on the link 'Buy Confirmation Reports' from the Buy Reports console as follows:



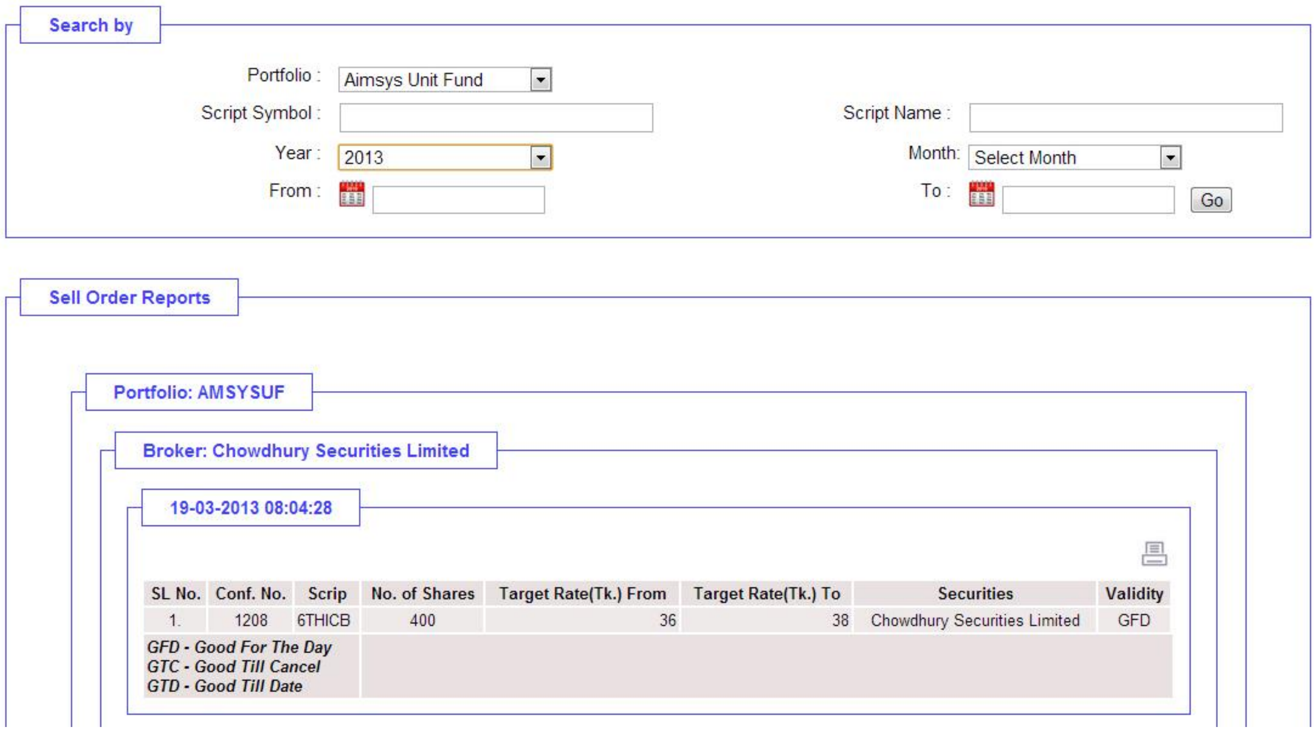
7. Search options are Portfolio-wise search, Scrip-wise search, and Date Period search. Print option available, click on the Print icon at the right corner of the search result as follows:





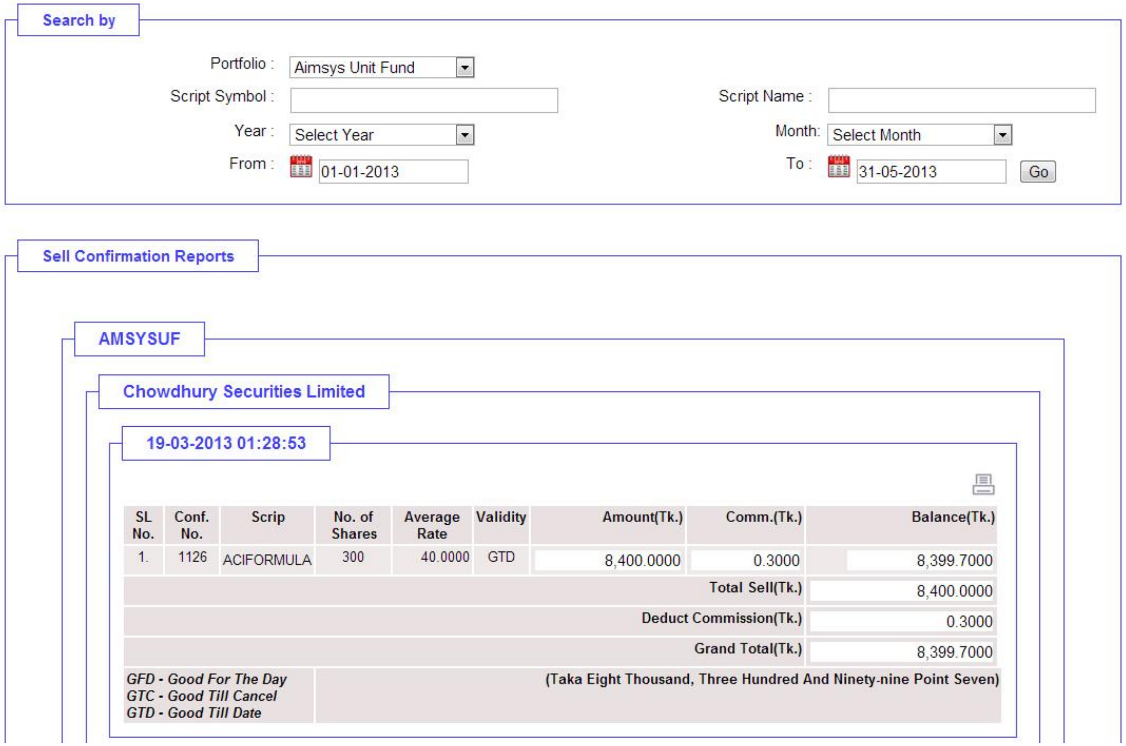
8. Click on the link 'Sell Order Reports' from the Sell Reports console as follows:

9. Search options are Portfolio-wise search, Scrip-wise search, and Date Period search. Print option available, click on the Print icon at the right corner of the search result as follows:



10. Click on the link 'Buy Order' from the Buy Reports console as follows:

11. Search options are Portfolio-wise search, Scrip-wise search, and Date Period search. Print option available, click on the Print icon at the right corner of the search result as follows:



12. In the 'Daily EOD Process Management' console, the 'End of Day Processing' link is for processing and reconciliation of all transactions of the day and generate Net Asset Value per Unit of all the Funds in this application software.
13. The Portfolio Holding Reports are generated after the EOD processing.

14. For EOD Processing, click on the link 'End of Day Processing' as follows (Print Version available):

Daily EOD Process Management

End Of Day Processing

Protfolio Holding Reports

Portfolio: AMSYSUF

AMSYSUF Unit Fund

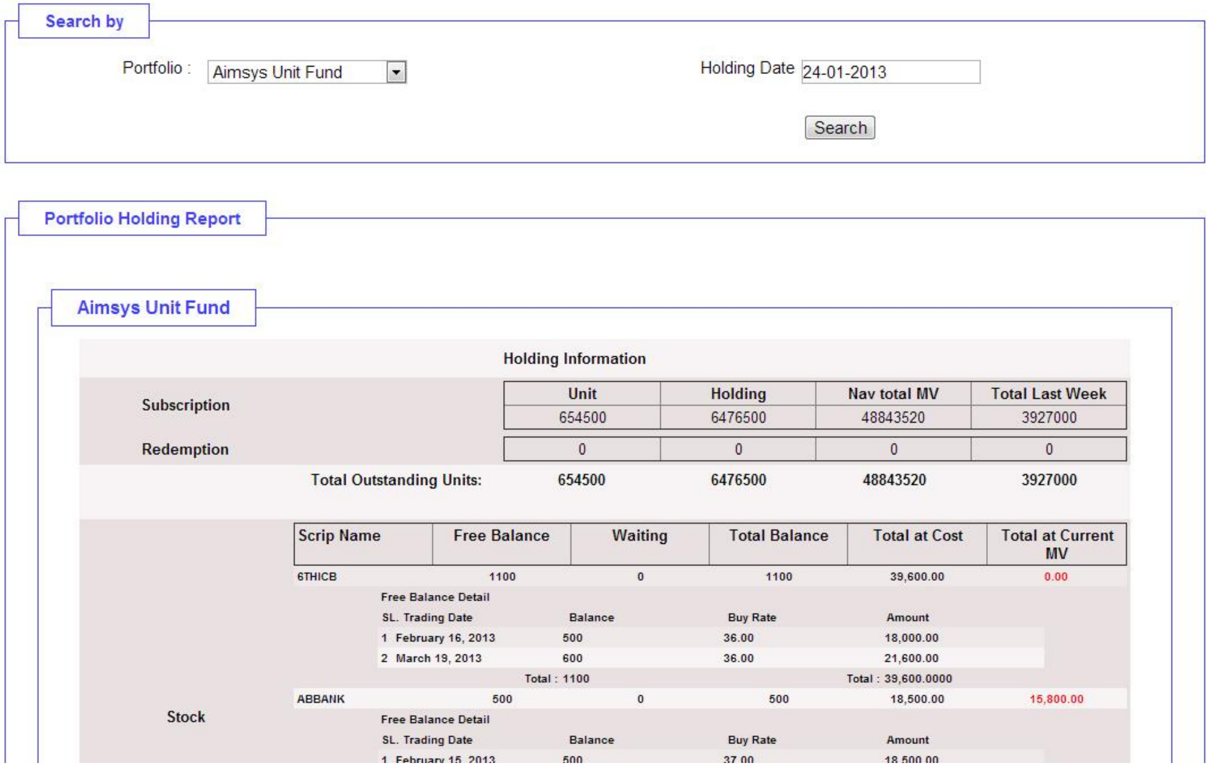
Statement of Financial Position

For the period Today **March 19, 2013**

Particulars	Notes	Amount in BDT	
		Current Year	**Prior Year**
Source of Fund:			
Unit Capital		887,000.0000	
Retained Earnings		22,020.0000	0.0000
Total Source of Fund:		**909,020.0000**	
Application of Fund:			
Investment:			
Investment in Marketable Securities-at cost		22,200.0000	
A) Total Investments:		**22,200.0000**	
Current Assets		27,460.0000	
Cash & Cash Equivalents		(300,000.0000)	
C) Total Current Assets:		**327,460.0000**	
D) Total Current Liabilities		(27,475.0000)	

15. Click on the link 'Portfolio Holding Reports' for Holding Reports as follows:

16. Search options are Portfolio and Holding Date as follows:



Other Instruments of Investment

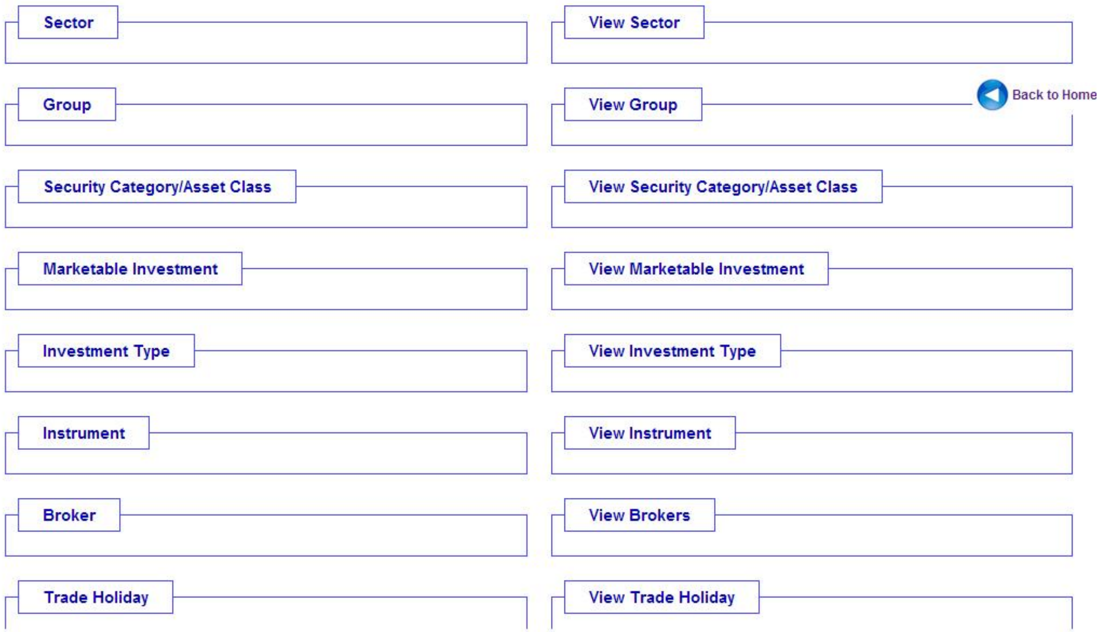
E. Investment - Bonds:

6. Login with the Access Privilege Role: Executive (trial userid : **aimsysex**, password: **abc123**)

7. After Login, click on the tab 'Other Instruments Investment' (highlighted in Blue color) as follows:

8. In the 'Investment - Bonds' portal, click on the 'Make Investment in Bonds' link as follows:

9. There are all control parameters for Trading operations in this application software here. Please click on the Box Titles for inserting and viewing data as follows:

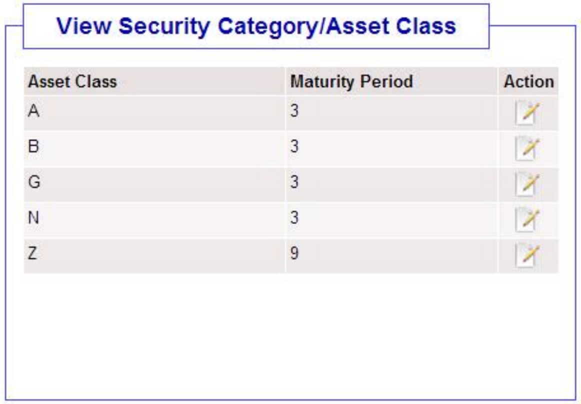


10. The Setup Forms, Views and Edit tools are shown here as follows:

*** the Investment Sectors are defined by the SEC.

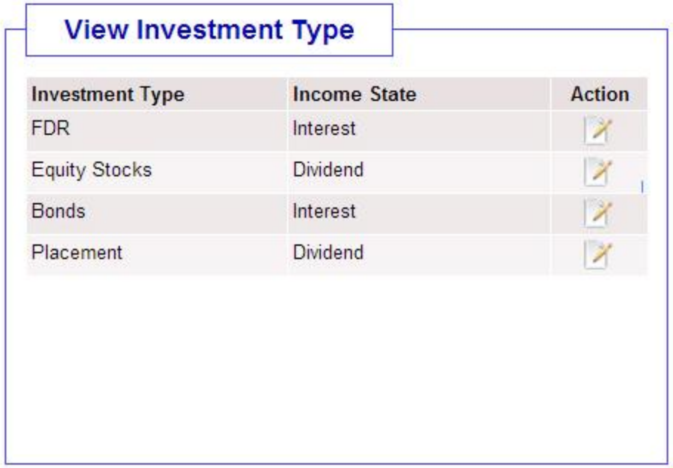
*** Groups are Corporate Groups, required for Investment compliance checking.

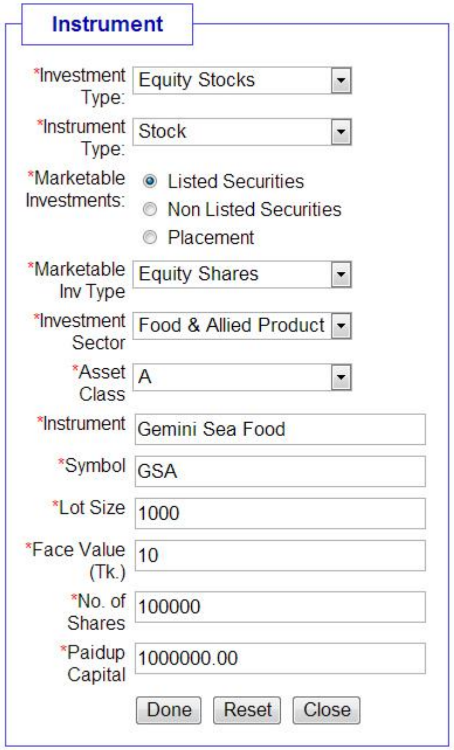
*** security Category/Asset Classes are defined by the SEC, also indicates required time period for trading completion.

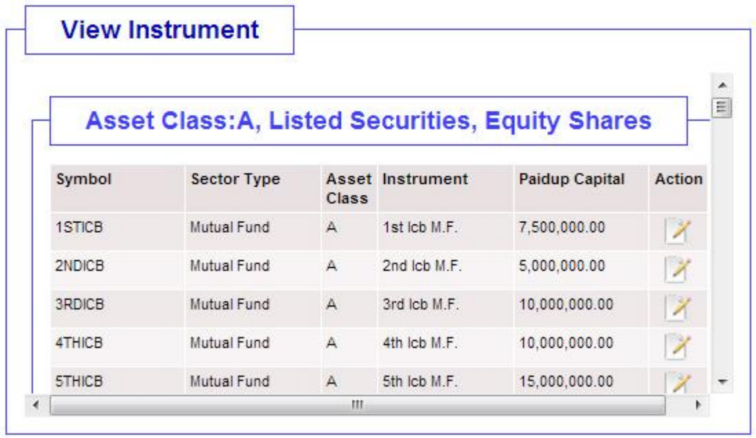


*** Marketable Investment types are required for portfolio investment operations and compliance checking.

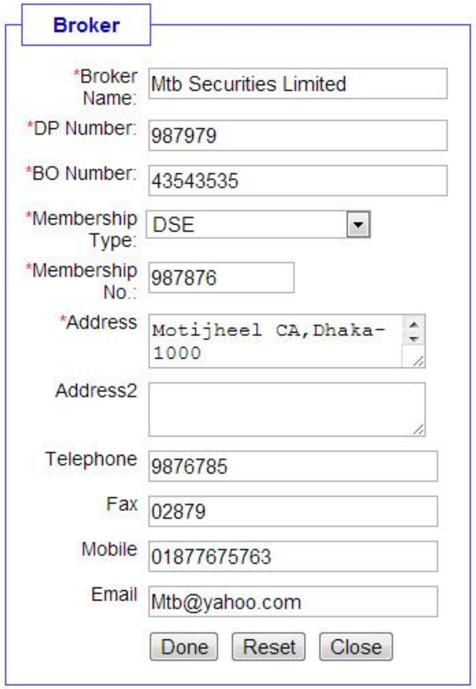
*** Investment types are required for different portfolio's Policy compliance checking. For example, some types of Portfolios do not accept 'Interest' income etc.





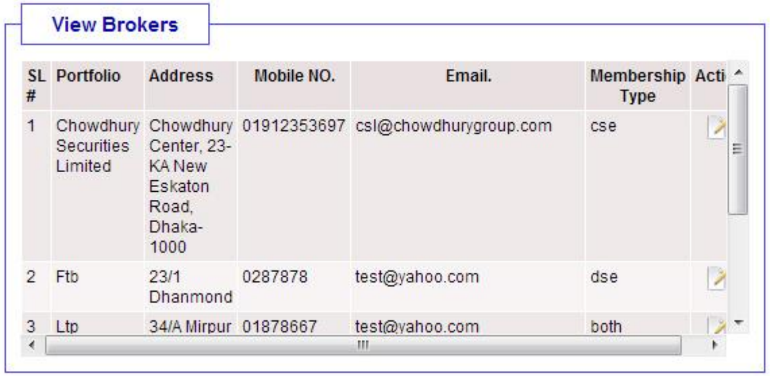


*** Instrument Profile for different securities



Broker

*Broker Name: Mtb Securities Limited
*DP Number: 987979
*BO Number: 43543535
*Membership Type: DSE
*Membership No.: 987876
*Address: Motijheel CA,Dhaka-1000
Address2
Telephone 9876785
Fax 02879
Mobile 01877675763
Email Mtb@yahoo.com
Done Reset Close



View Brokers

SL #	Portfolio	Address	Mobile NO.	Email.	Membership Type	Acti
1	Chowdhury Securities Limited	Chowdhury Center, 23-KA New Eskaton Road, Dhaka-1000	01912353697	csl@chowdhurygroup.com	cse	
2	Ftb	23/1 Dhanmond	0287878	test@yahoo.com	dse	
3	Ltp	34/A Mirpur	01878667	test@yahoo.com	both	

*** Brokerage house profile

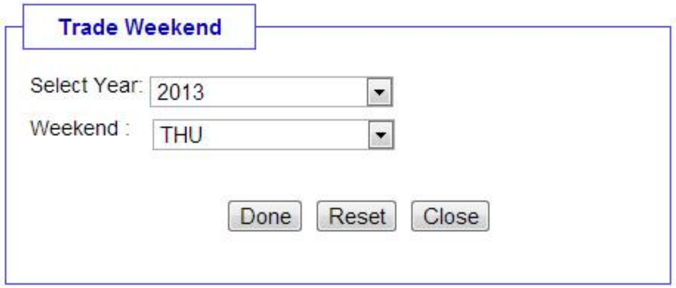
Trade Holiday

Select Year: 2013 Delete
Holiday : 24-01-2013
Add more
Done Reset Close

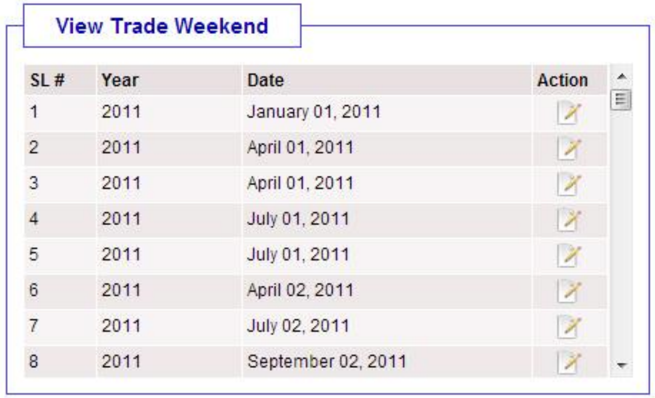
*** Trade Holiday is a calendar of national holidays
Of a non-fiscal year. It is required for End of the Day
Calculations and trading data processing.

View Trade Holiday

SL #	Year	Date	Action
1	2011	December 25, 2011	
2	2012	February 05, 2012	
3	2012	February 21, 2012	
4	2012	March 17, 2012	
5	2012	March 26, 2012	Edit Holi
6	2012	April 14, 2012	
7	2012	May 01, 2012	
8	2012	June 04, 2012	



*** Trade weekends are the weekends of a calendar year.



View Trade Weekend

SL #	Year	Date	Action
1	2011	January 01, 2011	
2	2011	April 01, 2011	
3	2011	April 01, 2011	
4	2011	July 01, 2011	
5	2011	July 01, 2011	
6	2011	April 02, 2011	
7	2011	July 02, 2011	
8	2011	September 02, 2011	

F. Investment Planning & Buying Listed Equity Shares:

39. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

40. In the 'Investment in Trading' portal, click on the 'Make Investment Plan' link as follows:

Buy Management

A. Make Investment Plan
B. Pending Investment Plan
C. Send Buy Order To Market
D. Buy Order Confirmation

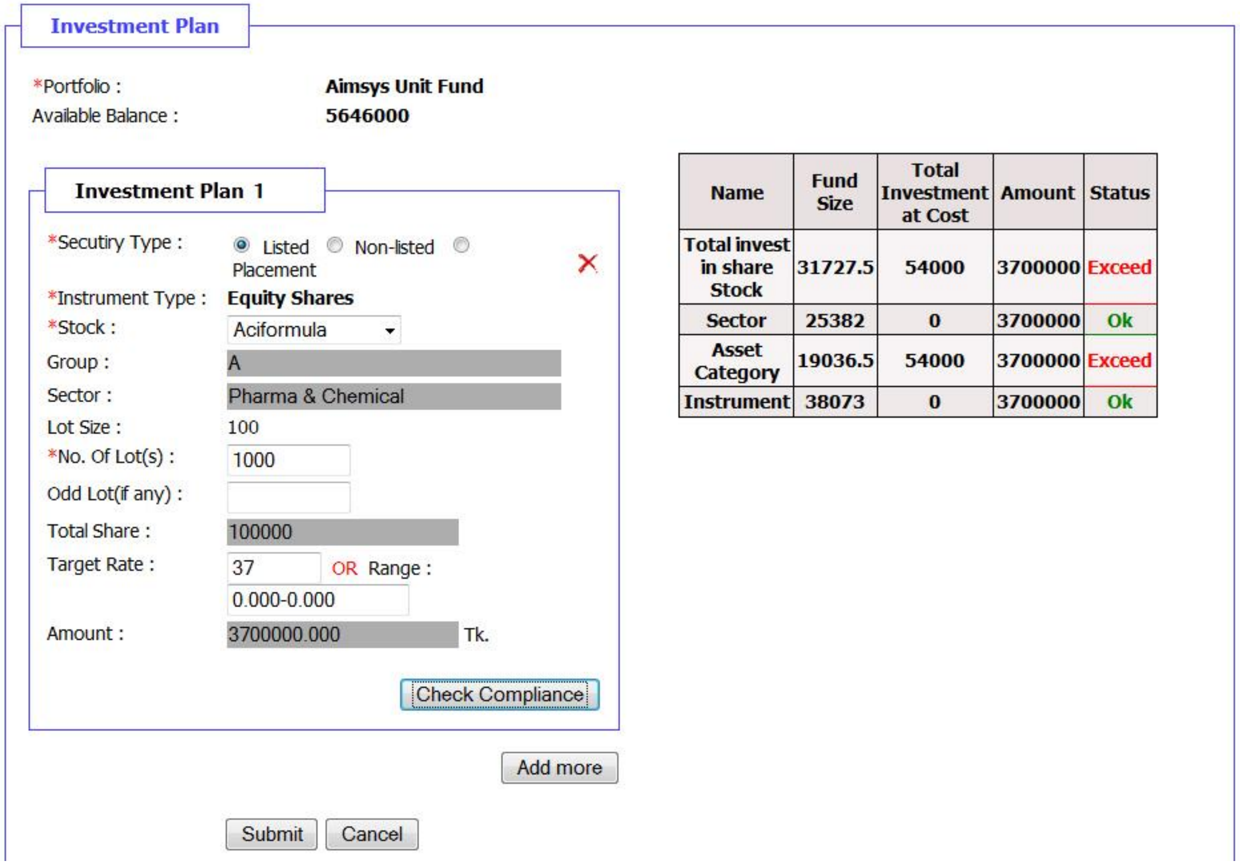
41. Here select a Portfolio and click 'Make Investment Plan' in the following screen:

Make Investment Plan

	SL #	Portfolio	Symbol	Available Fund Date	Total Available Amount(Tk.)
○	1	Utf Unit Fund	UTF	15-02-2013	350,000.0000
○	2	Ftb Unit Fund	FTB	21-01-2013	50,000.0000
◉	3	Aimsys Unit Fund	AMSYSUF	16-02-2013	5,646,000.0000

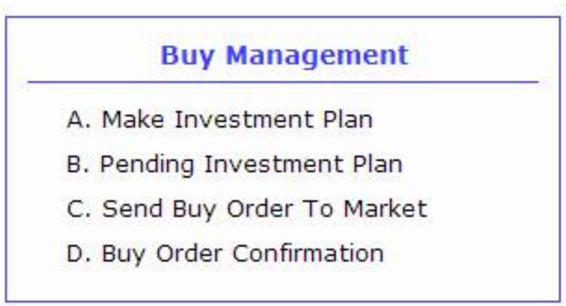
Make Investment Plan

42. Here make as many investment plans as desired by clicking the 'Add more' button, and click on the 'X' at the top right corner if any plan is required to be removed.
43. Click on the 'Check Compliance' button to view the compliance status of each specific investment plan.
44. Click 'Submit' to record all the Investment Plans together.



45. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

46. Now from the 'Investment in Trading' tab click on the link 'Pending Investment Plan' as follows:



47. Here all the investment plans are found in the portfolio-wise view.
48. If any investment plan is required to be removed from the list, click on the 'X' icon at the right side of each investment plan.
49. If the compliance status is required to be viewed, click 'Check' under the Compliance column here.
50. Select the checkboxes and submit for approval to the higher hierarchy.

Portfolio: Aimsys Unit Fund

Stock

	Sl No.	Date.	Instrument	Symbol	No. of Shares	Target Rate(Tk.)	Range(Tk.)	Net Amount(Tk.)	Compliance	Action
☑	1	27-01-2013	Aci Formulations Limited	ACIFORMULA	1000	37	0.00-0.00	37000.00	Check	✕

Submit

Portfolio: Aimsys Unit Fund

Stock

	Sl No.	Date.	Instrument	Symbol	No. of Shares	Target Rate(Tk.)	Range(Tk.)	Net Amount(Tk.)	Compliance	Action
☑	1	17-02-2013	Aci Formulations Limited	ACIFORMULA	100000	37	0.00-0.00	3700000.00	Check	✕

Compliance

Name	Fund Size	Total Investment at Cost	Amount	Status
Total invest in share Stock	31727.5	54000	3700000.00	Exceed
Sector	25382	0	3700000.00	Ok
Asset Category	19036.5	54000	3700000.00	Exceed
Instrument	38073	0	3700000.00	Ok

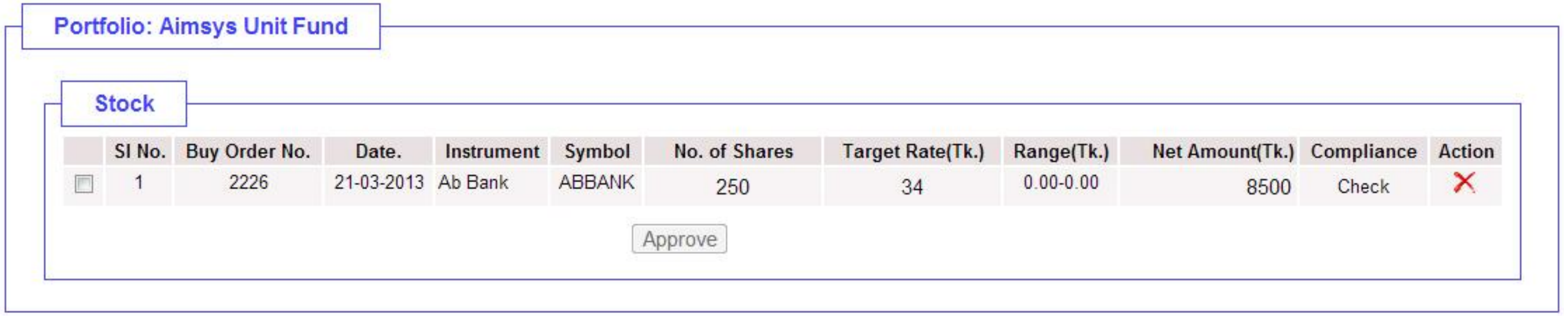
Submit

51. Now login as 'Manager' (user id: aymsysman   password: abc123) as follows:

52. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

53. Click on the link 'Pending Buy order' as follows:

54. If any investment plan is required to be removed from the list, click on the 'X' icon at the right side of each investment plan.
55. If the compliance status is required to be viewed, click 'Check' under the Compliance column here.
56. Select the checkboxes and click 'Approve' for buying order placement.

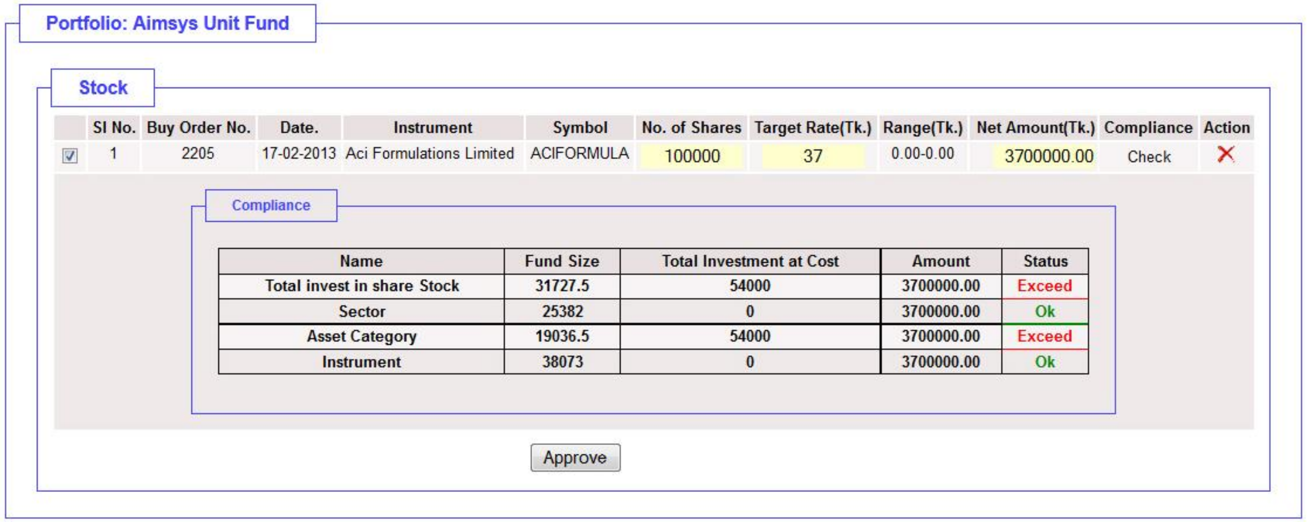


Portfolio: Aimsys Unit Fund

Stock

	SI No.	Buy Order No.	Date.	Instrument	Symbol	No. of Shares	Target Rate(Tk.)	Range(Tk.)	Net Amount(Tk.)	Compliance	Action
☐	1	2226	21-03-2013	Ab Bank	ABBANK	250	34	0.00-0.00	8500	Check	X

Approve



Portfolio: Aimsys Unit Fund

Stock

	SI No.	Buy Order No.	Date.	Instrument	Symbol	No. of Shares	Target Rate(Tk.)	Range(Tk.)	Net Amount(Tk.)	Compliance	Action
☑	1	2205	17-02-2013	Aci Formulations Limited	ACIFORMULA	100000	37	0.00-0.00	3700000.00	Check	X

Compliance

Name	Fund Size	Total Investment at Cost	Amount	Status
Total invest in share Stock	31727.5	54000	3700000.00	Exceed
Sector	25382	0	3700000.00	Ok
Asset Category	19036.5	54000	3700000.00	Exceed
Instrument	38073	0	3700000.00	Ok

Approve

57. Login with the Access Privilege Role: Executive (trial userid : **aimsysex**, password: **abc123)**

58. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

59. Now from the 'Investment in Trading' tab click on the link 'Send Buy Order to Market' as follows:

Buy Management

A. Make Investment Plan
B. Pending Investment Plan
C. Send Buy Order To Market
D. Buy Order Confirmation

60. Here check the checkboxes of the approved buy plans for sending as Buy Order to the brokers.
61. Select broker and validity type and click 'Next' as follows:

Portfolio: Aimsys Unit Fund

Stock

	Sl No.	Order No	Date.	Instrument	Symbol	No. of Shares	Target Rate(Tk.)	Range(Tk.)	Amount(Tk.)	Broker	Validity Type	Compliance
☐	1	2246	27-01-2013	Aci Formulations Limited	ACIFORMULA	1000	37	0.00-0.00	37000.00	Select	○ GFT ○ GUP ○ GUC	Check

Next

Portfolio: Aimsys Unit Fund

Stock

	Sl No.	Order No	Date.	Instrument	Symbol	No. of Shares	Target Rate(Tk.)	Range(Tk.)	Amount(Tk.)	Broker	Validity Type	Compliance
☑	1	2205	17-02-2013	Aci Formulations Limited	ACIFORMULA	100000	37	0.00-0.00	3700000.00	Chowdhur	○ GFT ◉ GUP ○ GUC	Check

Compliance

Name	Fund Size	Total Investment at Cost	Amount	Status
Total invest in share Stock	31727.5	54000	3700000.00	Exceed
Sector	25382	0	3700000.00	Ok
Asset Category	19036.5	54000	3700000.00	Exceed
Instrument	38073	0	3700000.00	Ok

Next

62. Here the buy orders for each broker will be grouped in each set.
63. Click Submit & Print for sending the Buy Order to the broker as follows:

Portfolio: Aimsys Unit Fund

Broker: Chowdhury Securities Limited

Sl No.	Order No	Date.	Instrument	Symbol	No. of Shares	Target Rate(Tk.)	Range(Tk.)	Amount(Tk.)
2	2205	17-02-2013	Aci Formulations Limited	ACIFORMULA	100000	37	0.00-0.00	3,700,000.00

Submit & Print

64. The Print Version of the Buy Order is as follows:

CHOWDHURY SECURITIES LIMITED

BUY ORDER

Chowdhury Center, 23-KA New Eskaton Road, Dhaka-1000

Phone: 9336052, Cell: 01912353697

Fax: 029333095, E-mail: csl@chowdhurygroup.com

DATE **FEBRUARY 17, 2013**

CUSTOMER NAME: **AIMSYS UNIT FUND** **ORDER NO:** **2**

PLEASE BUY ON MY BEHALF THE FOLLOWING SECURITIES:

NO.	SCRIP NAME	SYMBOL	NO OF SHARE	TARGET RATE (TK.)	TOTAL AMOUNT(TK.)	VALIDITY TYPE
1	ACI FORMULATIONS LIMITED	ACIFORMULA	100,000	37.0000	3,700,000.0000	GTD
				GRAND TOTAL(TK.):	**3,700,000.0000**	**(THREE MILLION, SEVEN HUNDRED THOUSAND)**

This is a computer generated statement, Thus no signature required.

GFD - Good For The Day

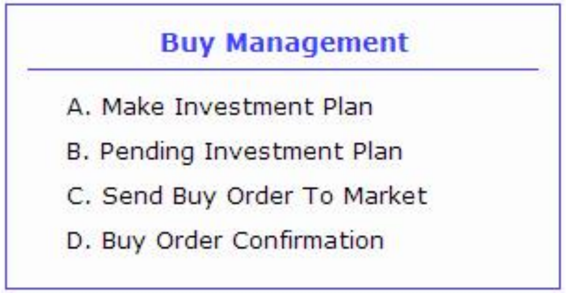
GTC - Good Till Cancel

GTD - Good Till Date

65. When the desired equity shares are 'Purchased' by the broker, the broker sends a confirmation receipt which required to be entered into this application software as follows.
66. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

Control Panel	Corporate Action	Fund Accounting	Fund Purchase - Fund Repurchase	Investment in Others	Investment in Trading
Software Parameters Setup					

67. Now from the 'Investment in Trading' tab click on the link 'Buy Order Confirmation' as follows:



68. Select the checkboxes and click 'Confirm' for the buying orders that was/were 'Purchased' by the broker..
69. If any Buy Order is required to be removed from the list (for the reason if the broker could not purchase the ordered stock and/or desired rate), click on the 'X' icon at the right side of each Buy order that is required to be removed.
70. If the compliance status is required to be viewed, click 'Check' under the Compliance column here.

Portfolio: Aimsys Unit Fund

Broker: Chowdhury Securities Limited

	SN:	Buy Order No.	Symbol	Shares	Target Rate (Tk.)	Range (Tk.)	Amount (Tk.)	Brokarage fee(%)	Fee Amt	Total Amt	Compliance	Action
☐	1	2305	ABBANK	500	36	0.00-0.00	18000	0.0025	45	18045	Check	✕
						Total Amount	18000		45	18045		

Confirm

Portfolio: Aimsys Unit Fund

Broker: Chowdhury Securities Limited

	SN:	Buy Order No.	Symbol	Shares	Target Rate (Tk.)	Range (Tk.)	Amount (Tk.)	Brokarage fee(%)	Fee Amt	Total Amt	Compliance	Action
☑	1	2305	ABBANK	500	36	0.00-0.00	18000	0.0025	45	18045	Check	✕

Compliance

Name	Fund Size	Total Investment at Cost	Amount	Status
Total invest in share Stock	26819.6	42757889	45	Exceed
Sector	21455.68	35517750	45	Exceed
Asset Category	16091.76	42741389	45	Exceed
Instrument	32183.52	35517750	45	Exceed

Total Amount	18000	45	18045

Confirm

71. Click on the tab ‘Fund Accounting’ (highlighted in Blue color) as follows:

72. Click on the link ‘Payment for Equity Share (Buy) as follows:

73. Check the Checkbox(es) of Purchased Equity Stocks by the brokers and payment is planned to be paid as follows.
74. The Total Amount for the Checked Purchases will be auto calculated in the Payment Details
75. Select Bank Account.
76. Click on the Button ‘Apply’ for the transaction to be completed.

Broker: Chowdhury Securities Limited

Back to Homepage

	SN:	Confirm Date	Inst Name	Inst Symbol	No of Shares	Buy Rate	Amount (Tk.)	Fee Amou (Tk.)	(Tk.)
☑	1	27-02-2013	Bsc	BSC	50	45	2250	5.63	2,255.63

Payment Details

Total Amount: : 2255.63

Debit Bank Account :

- ○ Bank: State Bank, A/c: 123456789, Amount:0
- ◉ Bank: Mutual Trust Bank Limited, A/c: 1234567, Amount:4987.5
- ○ Bank: Mutual Trust Bank Limited, A/c: 00460320000071, Amount:1477456.25
- ○ Bank: BRAC Bank Limited, A/c: 00460320000073, Amount:159987.5
- ○ Bank: State Bank, A/c: 1234567, Amount:2000000
- ○ Bank: City Bank, A/c: 0123456745891, Amount:500000
- ○ Bank: Dutch Bangla Bank Limited, A/c: 1234567, Amount:0

Cheque No. : 33566

Cheque Date : 20-02-2013

Payment Date : 20-02-2013

Create Journal: Pending Stock Buy

Master head	COA-SUB1	COA-SUB2	COA-SUB3	Journal Head	Debit	Credit
Assets	Marketable Investment at Cost	Listed Securites	Equity Shares	Payable for Listed Equity Shares	2,255.63	-
Libilities	Current Liabilities & Provisions	Current Liabilities	Payable to Stock Brokers	Payable for Listed Equity Shares	-	2,255.63
				Total	2,255.63	2,255.63

Payment Create Journal

SN:	Master head	COA-SUB1	COA-SUB2	COA-SUB3	COA-SUB4	Journal Head
1	Libilities	Current Liabilities & Provisions	Current Liabilities	Payable to Stock Brokers		Payment for Listed Equity Share buy
2	Assets	Cash at Bank and in Hand	Cash at Bank	STD Accounts		Payment for Listed Equity Share buy

Apply Reset

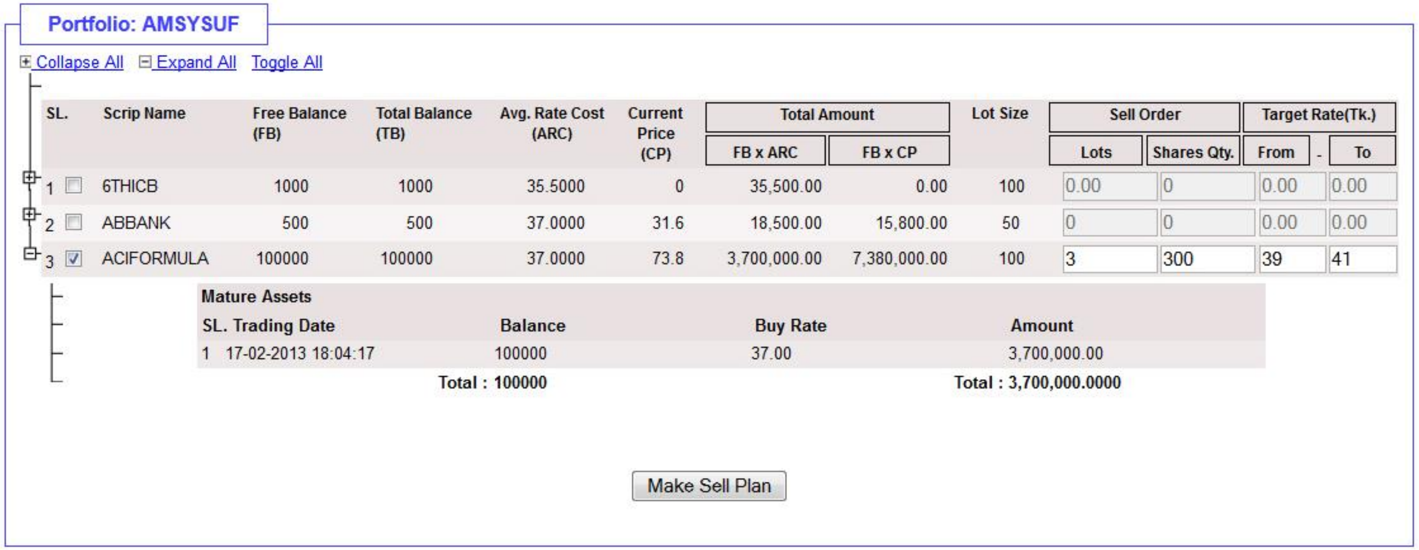
G. Sell Planning & Selling of the Listed Equity Shares in Holding:

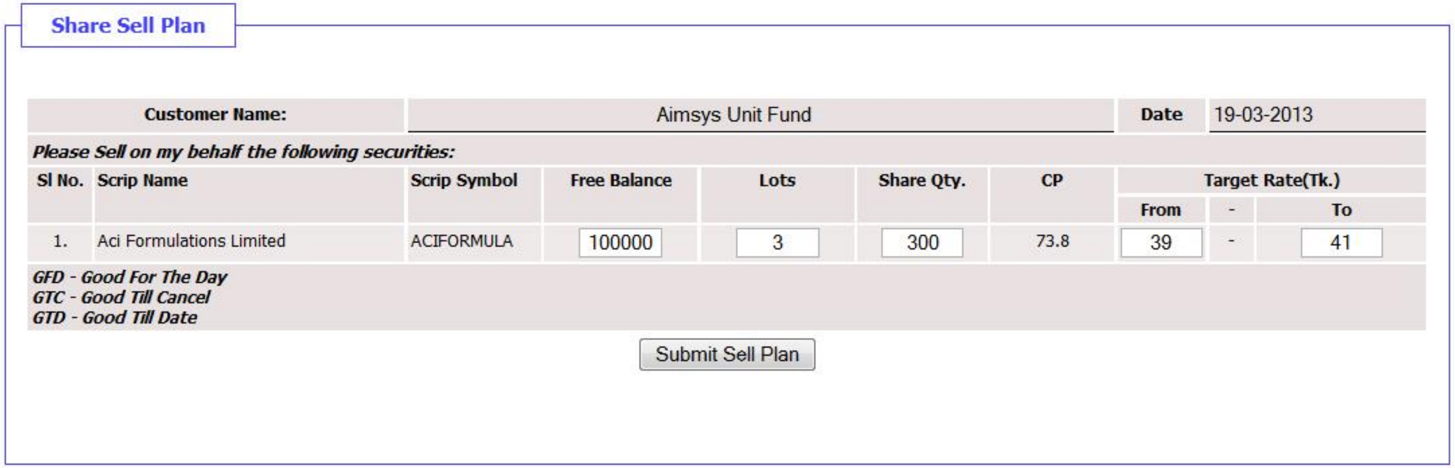
42. Login with the Access Privilege Role: Executive (trial userid : **aimsysex**, password: **abc123**)

43. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

44. In the 'Investment in Trading' portal, click on the 'Make Sell Plan' link as follows:

45. Check the Checkbox(es) of the Equity Shares in Holding for making desired Sell Plan.
46. After one Instrument is checked in the Checkbox, the detail holding history will be auto populated on the screen as follows.
47. The Holding Statement shows Total Number of Stocks in Holding, Free Balance Number of Stocks ready for Sell, average Rate at Cost, Current Price as per Last Closing Price, Lot Size of the Instrument.
48. Insert the Number of Lots desired for making sell Plan, The Stock Quantity of the Auto Calculated on Display.
49. Insert the Target Rate range for Selling as Planned.
50. The 'Stock quantity for Sell' and Target Price/Price Range is changeable in all steps up to Approval by the decision making hierarchy.
51. Click the button 'Make Sell Plan' to proceed.
52. In the next step, if any correction is required, make corrections and click 'Submit Sell Plan'.

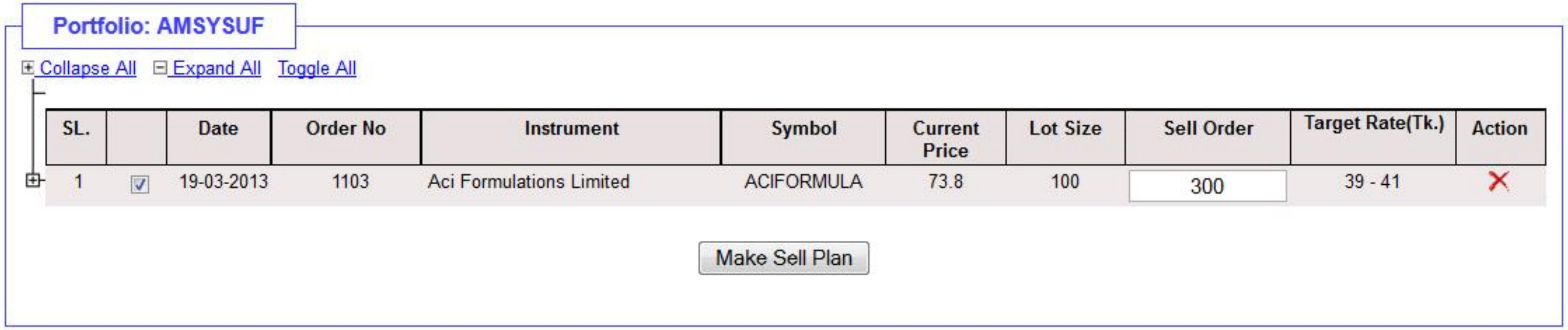

Portfolio: AMSYSUF
Collapse All
Expand All
Toggle All
SL.
Scrip Name
Free Balance (FB)
Total Balance (TB)
Avg. Rate Cost (ARC)
Current Price (CP)
Total Amount
FB x ARC
FB x CP
Lot Size
Sell Order
Lots
Shares Qty.
Target Rate(Tk.)
From
To
1 6THICB 1000 1000 35.5000 0 35,500.00 0.00 100 0.00 0 0.00 0.00
2 ABBANK 500 500 37.0000 31.6 18,500.00 15,800.00 50 0 0 0.00 0.00
3 ACIFORMULA 100000 100000 37.0000 73.8 3,700,000.00 7,380,000.00 100 3 300 39 41
Mature Assets
SL. Trading Date
Balance
Buy Rate
Amount
1 17-02-2013 18:04:17 100000 37.00 3,700,000.00
Total : 100000
Total : 3,700,000.0000
Make Sell Plan


Share Sell Plan
Customer Name:
Aimsys Unit Fund
Date
19-03-2013
Please Sell on my behalf the following securities:
Sl No.
Scrip Name
Scrip Symbol
Free Balance
Lots
Share Qty.
CP
Target Rate(Tk.)
From
To
1. Aci Formulations Limited ACIFORMULA 100000 3 300 73.8 39 - 41
GFD - Good For The Day
GTC - Good Till Cancel
GTD - Good Till Date
Submit Sell Plan

53. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

54. In the 'Sell Management' portal, click on the 'Pending Sell Plan' link as follows:

55. Here all the Sell Plans are found in the portfolio-wise view.
56. If any Sell Plan is required to be removed from the list, click on the 'X' icon at the right side of each Sell Plan.
57. Select the checkboxes and submit for approval to the higher hierarchy.



Portfolio: AMSYSUF

Collapse All Expand All Toggle All

SL.		Date	Order No	Instrument	Symbol	Current Price	Lot Size	Sell Order	Target Rate(Tk.)	Action
1	☑	19-03-2013	1103	Aci Formulations Limited	ACIFORMULA	73.8	100	300	39 - 41	✕

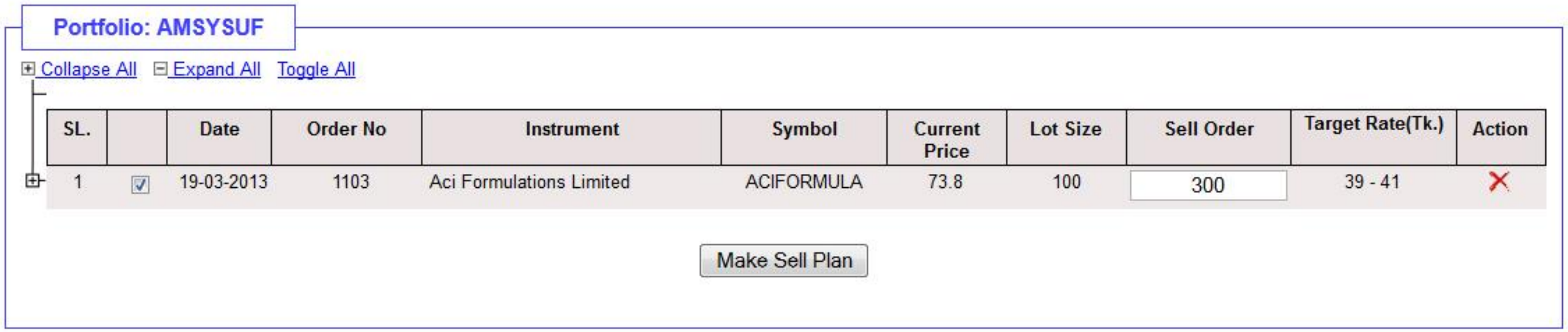
Make Sell Plan

58. Now login as ‘Manager’ (user id: aymsysman   password: abc123) as follows:

59. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

60. Click on the link 'Pending Sell Plan' as follows:

61. Here all the Sell Plans are found in the portfolio-wise view.
62. If any Sell Plan is required to be removed from the list, click on the 'X' icon at the right side of each Sell Plan.
63. Select the checkboxes and Approve the Sell Plan(s).


Portfolio: AMSYSUF

Collapse All Expand All Toggle All

SL.		Date	Order No	Instrument	Symbol	Current Price	Lot Size	Sell Order	Target Rate(Tk.)	Action
1		19-03-2013	1103	Aci Formulations Limited	ACIFORMULA	73.8	100	300	39 - 41	

Make Sell Plan

64. Login with the Access Privilege Role: Executive (trial userid : **aimsysex**, password: **abc123**)

65. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

66. Now from the 'Investment in Trading' tab click on the link 'Send Sell Order to Market' as follows:

67. Here check the checkboxes of the approved Sell Plans for sending as Sell Order to the brokers.
68. Select broker and validity type and click 'Next' as follows:

Portfolio: AMSYSUF

SL.		Date	Symbol	Current Price	No. of Shares	Target Rate(Tk.)			Broker	Validity Type
						From	-	To		
1	☑	19-03-2013	ACIFORMULA	73.8	300	39	-	41	Chowdhury Securitie	○ GFT ◉ GUP ○ GUC

Next

69. Now click 'Submit & Print' to send the Sell Order to the Broker as follows:

Portfolio: Aimsys Unit Fund

Broker: Chowdhury Securities Limited

SI No.	Date.	Instrument	Symbol	No. of Shares	Target Rate(Tk.)		Broker	Validity Type
					From	To		
1	19-03-2013	Aci Formulations Limited	ACIFORMULA	300	39	41	Chowdhury Securities Limited	GTC

Submit & Print

70. The Print Version of the Sell Order is as follows:

CHOWDHURY SECURITIES LIMITED

SELL ORDER

Chowdhury Center, 23-KA New Eskaton Road, Dhaka-1000

Phone: 9336052, Cell: 01912353697

Fax: 029333095, E-mail: csl@chowdhurygroup.com

DATE **MARCH 19, 2013**

CUSTOMER NAME: **AIMSYS UNIT FUND** **ORDER NO:**

PLEASE SELL ON MY BEHALF THE FOLLOWING SECURITIES:

SL NO.	SCRIP NAME	SYMBOL	SHARE QTY.	TARGET RATE (TK.)			VALIDITY TYPE
				FROM	-	TO	
1	ACI FORMULATIONS LIMITED	ACIFORMULA	300	39	-	41	GUP
		TOTAL :	300				

This is a computer generated statement, Thus no signature required.

GFD - Good For The Day
GTC - Good Till Cancel
GTD - Good Till Date

71. When the desired equity shares are 'Sold' by the broker, the broker sends a confirmation receipt which is required to be entered into this application software as follows.
72. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

73. Now from the 'Investment in Trading' tab click on the link 'Sell Order Confirmation' as follows:

74. Select the checkboxes and click 'Confirm' for the Sell Orders that was/were 'Sold' by the broker.
75. If any Sell Order is required to be removed from the list (for the reason if the broker could not Sell the ordered stock and/or desired rate), click on the 'X' icon at the right side of each Buy order that is required to be removed.
76. Here the sell Rate of Equity Share Stock as well as Brokerage Fee can be edited as follows:

Portfolio: AMSYSUF

Broker: MTB Securities Limited

	SN:	Date	Symbol	Free Balance	Shares	Rate(Tk.)	Target Rate(Tk.)	Amount (Tk.)	Fee(%)	Fee Amt (Tk.)	Total Amount (Tk.)	Action
☑	1	27-03-2013	BSC	130	75	55	1-2	4125	0.0025	10.31	4114.69	✕
				Total:	75			4125		10.31	4114.69	

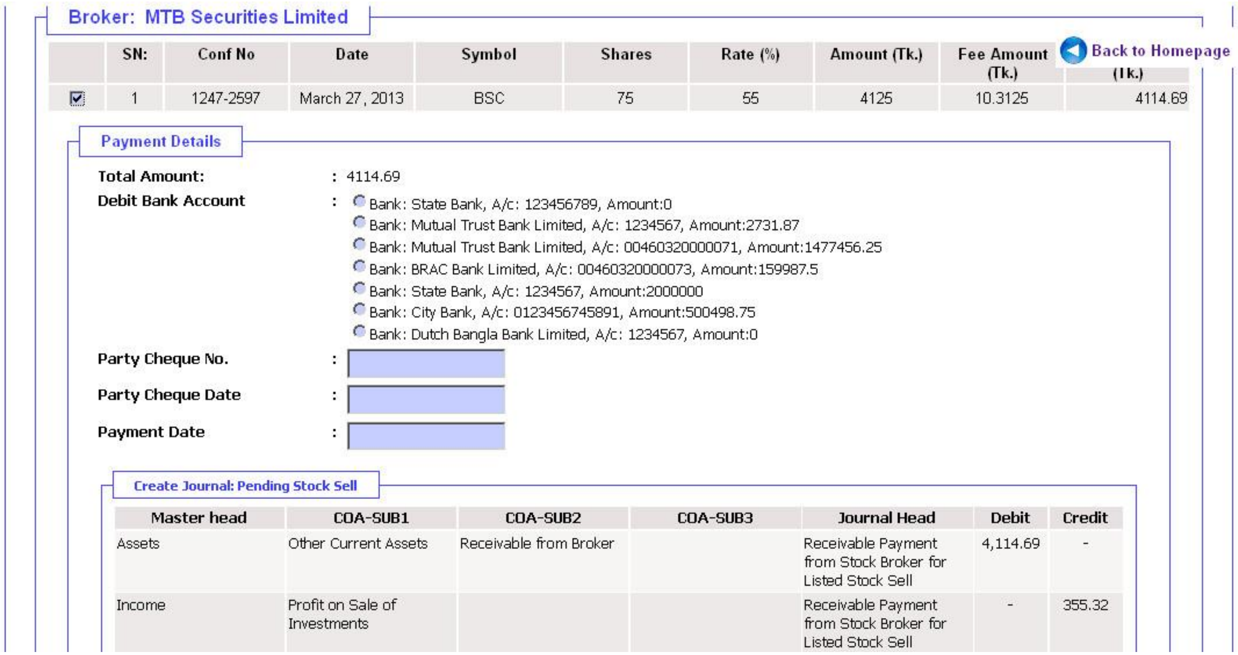
Confirm

77. Click on the tab 'Fund Accounting' (highlighted in Blue color) as follows:

Control Panel | Corporate Action | **Fund Accounting** | Fund Purchase - Fund Repurchase | Investment in Others
Investment in Trading | Software Parameters Setup

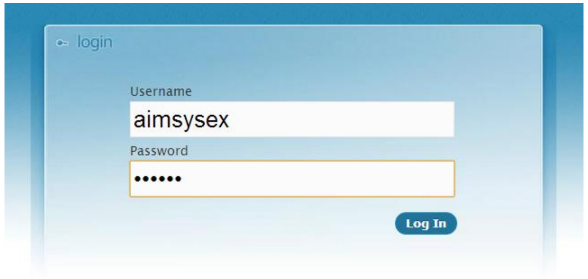
78. Click on the link 'Receive Payment from Stock Sell' as follows:

79. Check the Checkbox(es) of Sold Equity Stocks by the brokers and payment is planned to be paid as follows.
80. The Total Amount for the Checked Purchases will be auto calculated in the Payment Details
81. Select Bank Account, Payment Cheque No., Cheque Date and Payment Date
82. Click on the Button 'Apply' for the transaction to be completed.



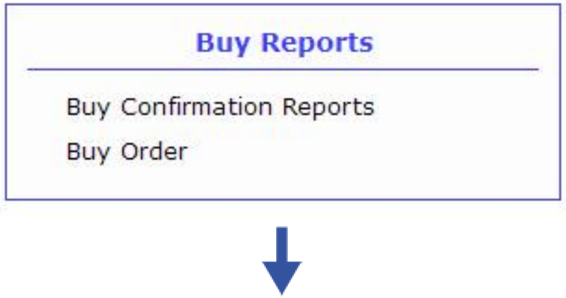
H. Reports : Equity Stocks Buy, Sell, End of the Day & Holding Reports

17. Reports can be integrated for any user at any level of hierarchy because it does not require any process management. For training and operational purpose, these reports are placed in one user level now.
18. Login with the Access Privilege Role: Executive (trial userid : **aimsysex**, password: **abc123**)

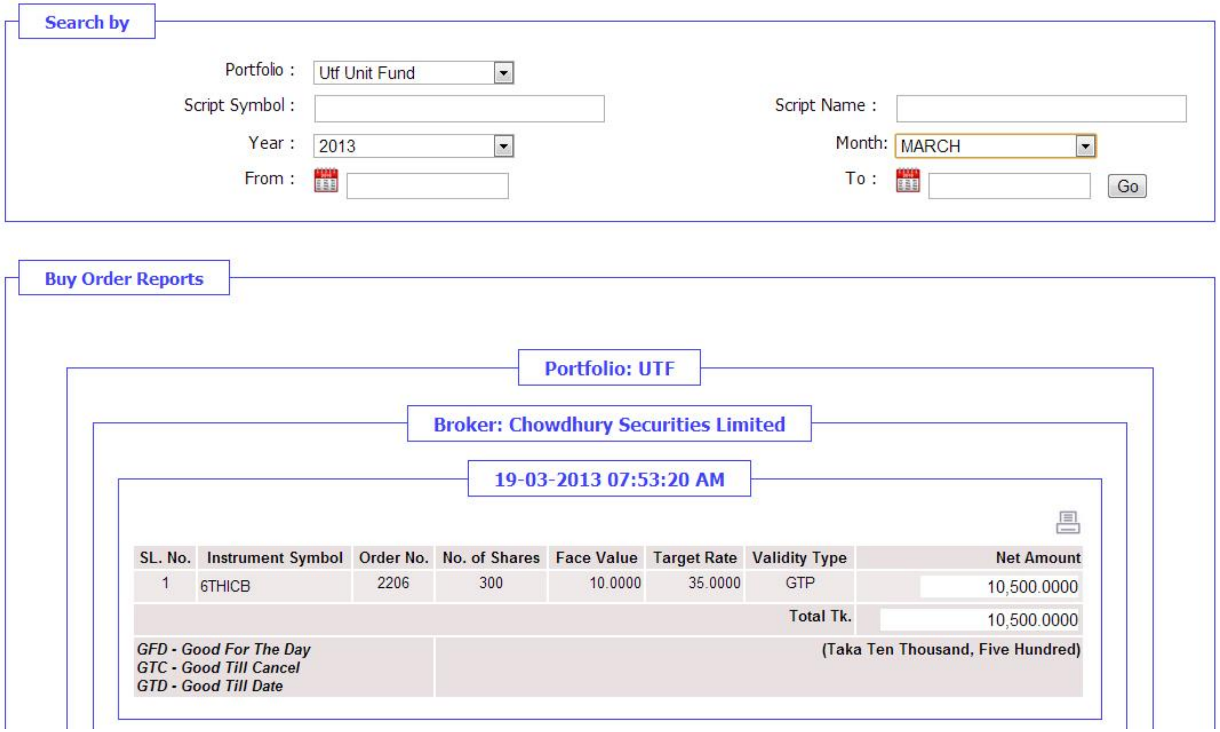


19. Click on the tab 'Investment in Trading' (highlighted in Blue color) from the task menu as follows:

20. Click on the link 'Buy Order' from the Buy Reports console as follows:

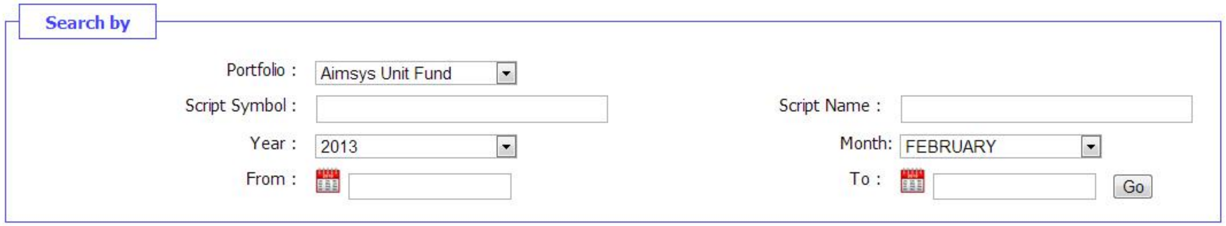


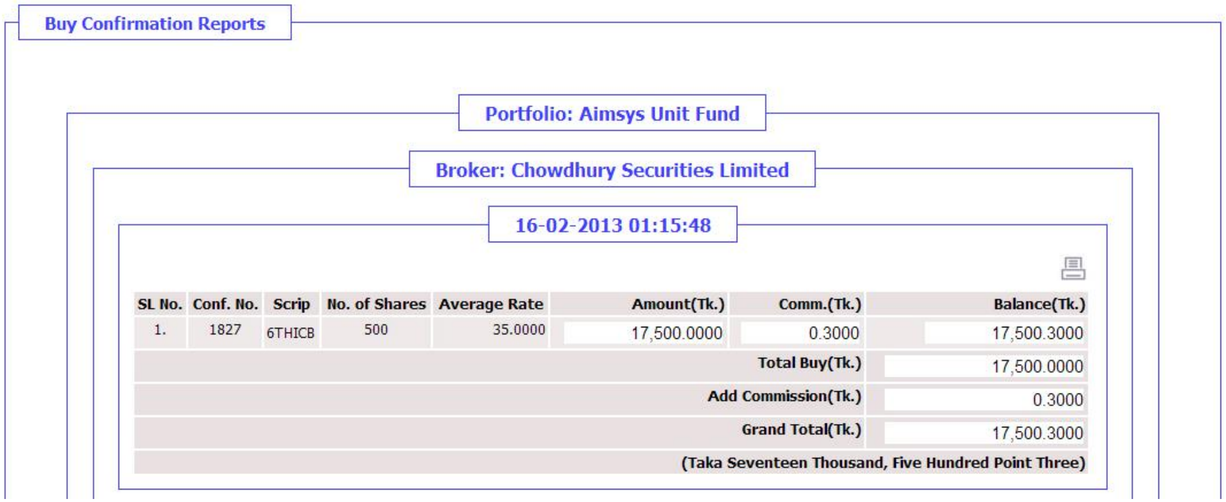
21. Search options are Portfolio-wise search, Scrip-wise search, and Date Period search. Print option available, click on the Print icon at the right corner of the search result as follows:



22. Click on the link 'Buy Confirmation Reports' from the Buy Reports console as follows:

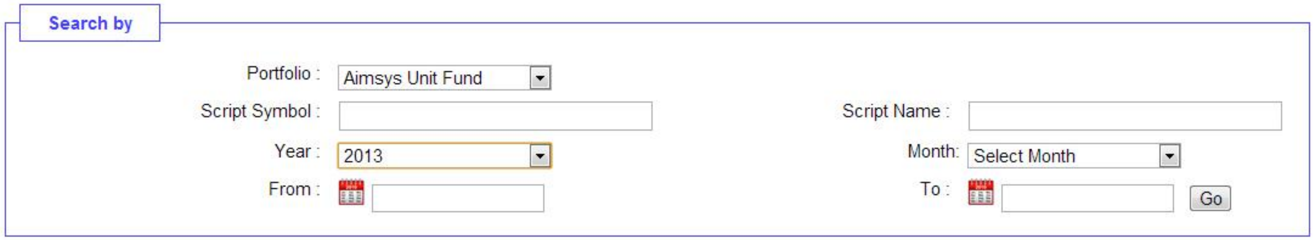
23. Search options are Portfolio-wise search, Scrip-wise search, and Date Period search. Print option available, click on the Print icon at the right corner of the search result as follows:

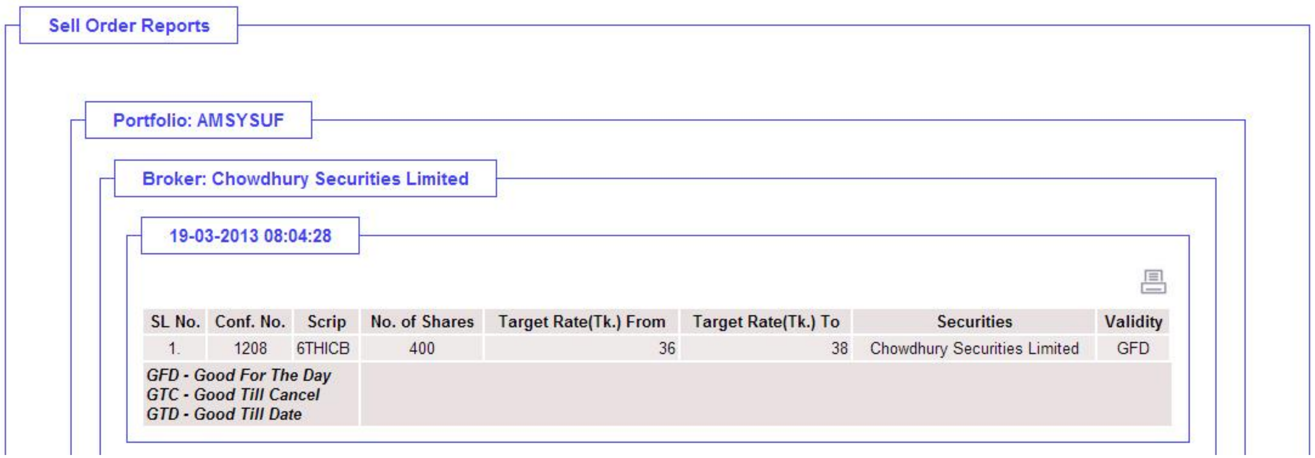




24. Click on the link 'Sell Order Reports' from the Sell Reports console as follows:

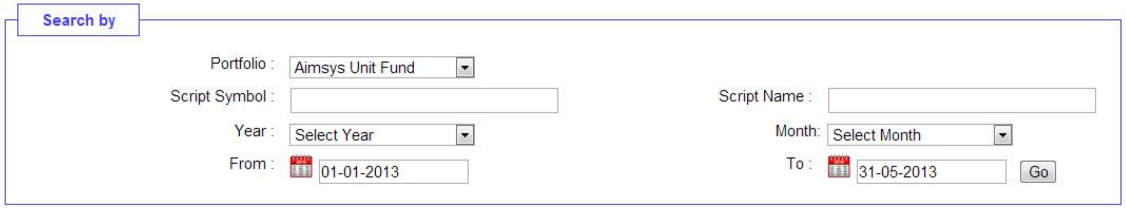
25. Search options are Portfolio-wise search, Scrip-wise search, and Date Period search. Print option available, click on the Print icon at the right corner of the search result as follows:

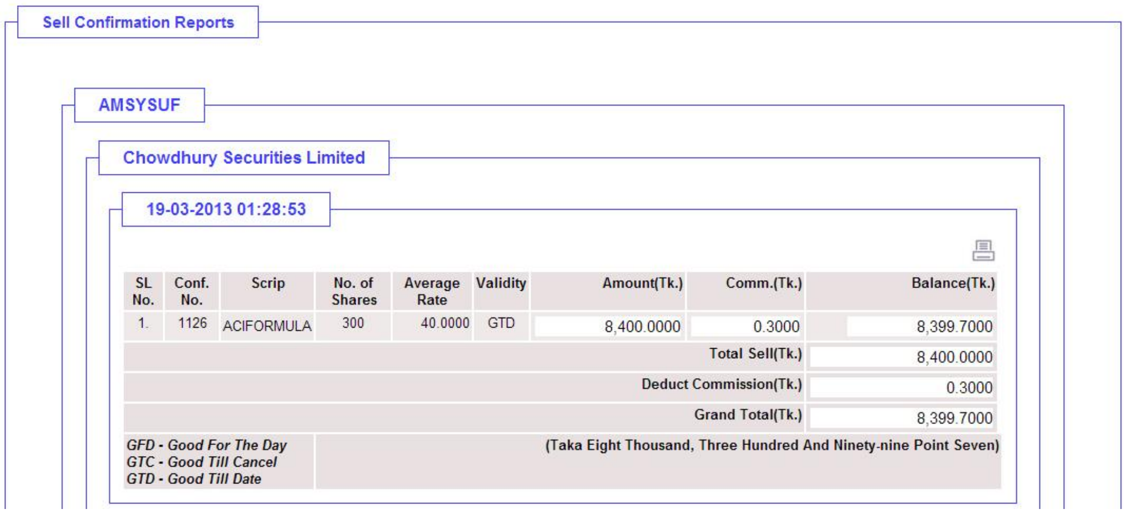




26. Click on the link 'Buy Order' from the Buy Reports console as follows:

27. Search options are Portfolio-wise search, Scrip-wise search, and Date Period search. Print option available, click on the Print icon at the right corner of the search result as follows:




Sell Confirmation Reports

AMSYSUF

Chowdhury Securities Limited

19-03-2013 01:28:53

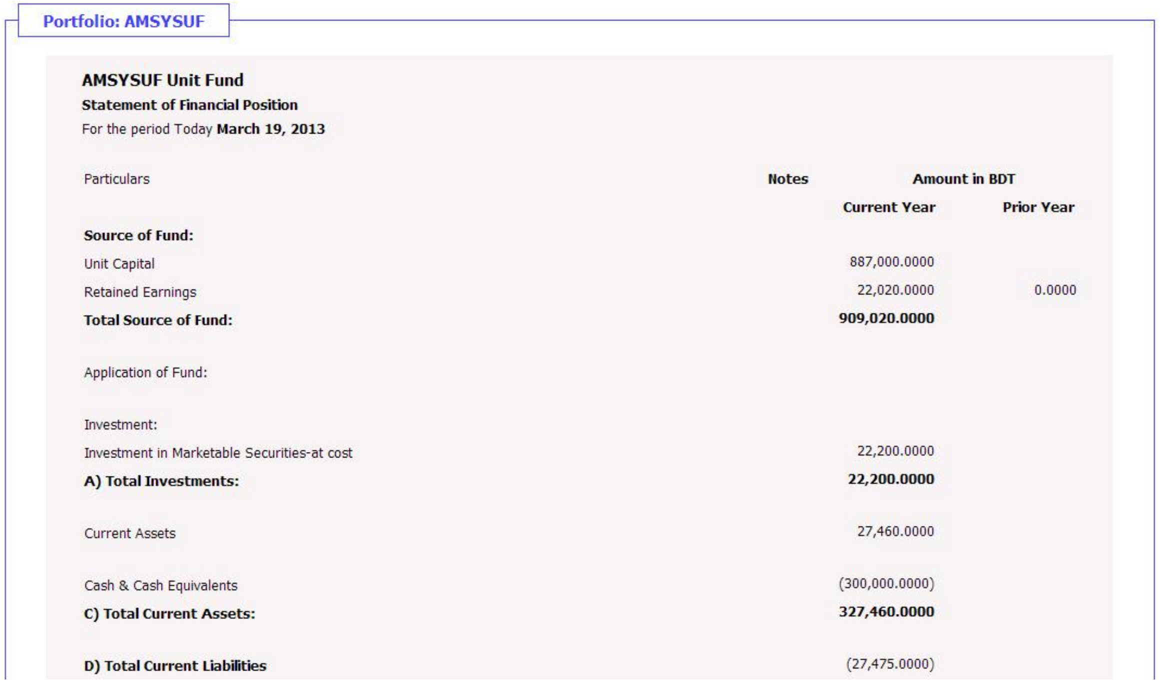
SL No.	Conf. No.	Scrip	No. of Shares	Average Rate	Validity	Amount(Tk.)	Comm.(Tk.)	Balance(Tk.)
1.	1126	ACIFORMULA	300	40.0000	GTD	8,400.0000	0.3000	8,399.7000
							Total Sell(Tk.)	8,400.0000
							Deduct Commission(Tk.)	0.3000
							Grand Total(Tk.)	8,399.7000

GFD - Good For The Day
GTC - Good Till Cancel
GTD - Good Till Date

(Taka Eight Thousand, Three Hundred And Ninety-nine Point Seven)

28. In the 'Daily EOD Process Management' console, the 'End of Day Processing' link is for processing and reconciliation of all transactions of the day and generate Net Asset Value per Unit of all the Funds in this application software.
29. The Portfolio Holding Reports are generated after the EOD processing.

30. For EOD Processing, click on the link 'End of Day Processing' as follows (Print Version available):

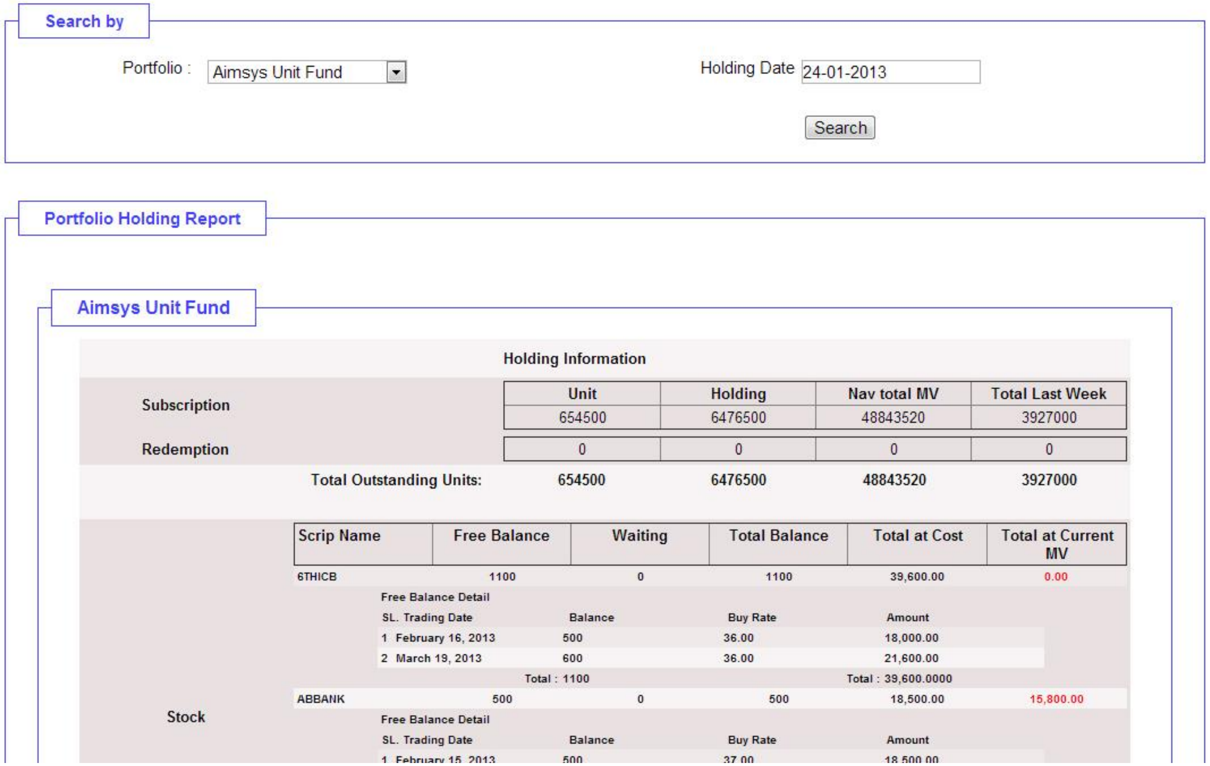

Portfolio: AMSYSUF

AMSYSUF Unit Fund
Statement of Financial Position
For the period Today **March 19, 2013**

Particulars	Notes	Amount in BDT	
		Current Year	**Prior Year**
Source of Fund:			
Unit Capital		887,000.0000	
Retained Earnings		22,020.0000	0.0000
Total Source of Fund:		**909,020.0000**	
Application of Fund:			
Investment:			
Investment in Marketable Securities-at cost		22,200.0000	
A) Total Investments:		**22,200.0000**	
Current Assets		27,460.0000	
Cash & Cash Equivalents		(300,000.0000)	
C) Total Current Assets:		**327,460.0000**	
D) Total Current Liabilities		(27,475.0000)	

31. Click on the link 'Portfolio Holding Reports' for Holding Reports as follows:

32. Search options are Portfolio and Holding Date as follows:



(to be continued in the Next Part ...)